

Charmouth Parish Council

Council Office The Elms St Andrew's Drive Charmouth Bridport Dorset DT6 6LN

Telephone (01297) 560826 E-mail clerk@charmouthparishcouncil.gov.uk



17 November 2022

To: All members of Charmouth Parish Council

You are summoned to a Meeting of Charmouth Parish Council to be held in the Mallory Hayter Room, The Elms, St Andrew's Drive, Charmouth on Tuesday 22 November 2022 at 7.30pm when the following business will be transacted.

Yours faithfully

Lisa Tuck, Parish Clerk

AGENDA

FC22/101 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so prior notification to the Clerk by noon the previous Wednesday would enable a full response, when appropriate, to be given.

FC22/102 DORSET COUNCIL ISSUES

Report from Cllr Belinda Bawden.

FC22/103 APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members must decide whether the reason(s) for a member's absence are accepted.

FC22/104 DISPENSATIONS

The Committee is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.

FC22/105 DECLARATIONS OF INTEREST

Members to declare any interest they may have in agenda items that accord with the requirements of The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464).

FC22/106 MINUTES

To resolve that the minutes of the annual meeting held on 11 October 2022, circulated to members (**attached A**), be signed as a correct record.

FC22/107 TO CONSIDER ANY MATTERS ARISING FROM THE MINUTES (FOR REPORT ONLY)

FC22/108 TO RECEIVE AND CONSIDER THE REPORT OF THE FORESHORE COMMITTEE HELD ON 25 OCTOBER 2022 (ATTACHED B)

- a) New Year's Eve Fireworks;
- b) Notices about no Christmas Day Swim;
- c) Bridge repairs: (i) Response to DC drafted by Cllr Sheppard (attached B1)
(ii) DC temporary compound and welfare facilities (9 Jan-3 Feb 2023).

FC22/109 TO RECEIVE AND CONSIDER THE REPORT OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE HELD ON 25 OCTOBER 2022 (ATTACHED C)

- a) Speed watch – request for support and presentation venue (attached C1);
- b) New 20mph application system for Town and Parish Councils – information from Cllr Belinda Bawden (attached C2).

FC22/110 TO RECEIVE THE REPORT OF THE PLANNING COMMITTEE HELD ON 8 NOVEMBER 2022 (ATTACHED D)

FC22/111 TO RECEIVE AND CONSIDER THE REPORT OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON 8 NOVEMBER 2022 (ATTACHED E inc all associated documents)

- a) FGP22/62 November Supplier Payments – additions;
- b) FGP22/63 Bank Reconciliation;
- c) FGP22/64 Income and Expenditure against Budget;
- d) FGP22/66 Clerk's Report;
- e) FGP21/68(a) Youth Charity Fund donations (including late application from Explorer Scouts);
- f) FGP21/68(b) Non-Youth Charity Fund donations;
- g) FGP22/74(a) Recycled "Chat Bench" – principle/design;
- h) FGP22/74(b) Warm Hub – logistics/funding;
- i) FGP22/75 Kubota annual service – amended supplier;
- j) FGP22/77(a) Rent Review – Lease 1 (In Committee);
- k) FGP22/77(b) Break Clause – Lease 7 (In Committee).

FC22/112 TO RECEIVE AND CONSIDER THE REPORT OF THE HR COMMITTEE HELD ON 15 NOVEMBER 2022 (ATTACHED F)

- a) HR22/16 b) Customer Service training;
- b) HR22/17 c) GDPR and Freedom of Information training;
- c) HR22/17 d) Staff Member 1 training and additional hours (In Committee).

FC22/113 DECEMBER COMMITTEE MEETINGS

FC22/114 EMERGENCY PLAN WG – Update.

FC22/115 NOMINATED REPRESENTATIVES OF ORGANISATIONS OR REPRESENTATIVES ATTENDING MEETINGS ON BEHALF OF THE COUNCIL

FC22/116 TO RECEIVE CORRESPONDENCE AND COMMUNICATIONS (TO FOLLOW G)

FC22/117 EXCHANGE OF INFORMATION

Any other issues Councillors wish to report, related to Council business but not requiring a response.

FC22/118 IN COMMITTEE

- a) From F&GP Committee - FGP22/77(a) Rent Review – Lease 1;
- b) From F&GP Committee - FGP22/77(b) Break Clause – Lease 7;
- c) From HR Committee – HR22/17 d) Staff Member 1 training and additional hours.