

Charmouth Parish Council

Council Office The Elms St Andrew's Drive Charmouth Bridport Dorset DT6 6LN



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3 September 2026

To: All members of the Charmouth Parish Council, Finance and General Purposes Committee

Ladies and Gentlemen: You are summoned to a meeting of Charmouth Parish Council Finance and General Purposes Committee to be held at the Elms on Tuesday 8 September 2026 at 7.00pm when the following business will be transacted.

Yours faithfully

Lisa Tuck, Parish Clerk

AGENDA

Members: Jane Bremner, Katie Moore, Peter Noel, Martin Sayers, Judith Sheppard

FGP26/88 APOLOGIES FOR ABSENCE

FGP26/89 DISPENSATIONS - Committee is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.

FGP26/90 DISCLOSURE OF INTERESTS - To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

FGP26/91 MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON 14 JULY 2026 (attached A)

FGP26/92 SUPPLIER PAYMENTS AUGUST 2026 (approved by delegated authority - attached B) AND SEPTEMBER 2026 TO DATE (to follow C)

FGP26/93 BANK RECONCILIATION (UP TO END JULY 2026) (attached D)

FGP26/94 INCOME AND EXPENDITURE AGAINST BUDGETS INC RESERVES (UP TO END JULY 2026) (attached E1) AND FORESHORE INCOME TRACKER (UP TO END AUGUST 2026) (attached E2)

FGP26/95 RESERVES

(a) SCHEDULE UP TO END AUGUST 2026 (attached F)

(b) BANK TRANSFERS:

(i) SANTANDER DEPOSIT – NAT WEST DEPOSIT £13000.00 ON 6 AUGUST 2026

(ii) SANTANDER DEPOSIT – LLOYDS CURRENT £6000.00 ON 6 AUGUST 2026

FGP26/96 CLERK'S REPORT (attached G)

FGP26/97 HAZARD AND INCIDENT REPORT

FGP26/98 FORESHORE COMMITTEE

- (a) TOILET SIGNS (attached H)**
- (b) CHARITY FUND TRANSFER OF FUNDS/ADVERTISEMENT**
- (c) WEST CLIFF HEDGE CUTTING – QUOTE**
- (d) DRUMS OF LIQUID DISPOSAL – FURTHER QUOTE FOLLOWING TESTING**

FGP26/99 PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE

- (a) TREE ROOTS IN BARRS LANE – QUOTE**
- (b) WATER TANKS**
- (c) REMEMBRANCE DAY FLOWERS QUOTE**
- (d) PAVING SLABS FROM OLD BOWLING GREEN**
- (e) PAVILION PLUMBING PROJECT – RECONSIDER**
- (f) ALLOTMENT TREES RA – WORK REQUIRED**

FGP26/100 ELMS

- (a) BIRD PROOFING OF ROOF**
- (b) ELMS FASCIA AND WOODEN WINDOWS**
- (c) WINDOW CLEANING**

FGP26/101 GENERAL

- (a) FIRE RISK ASSESSMENTS – QUOTE PER AREA AGREED BY DELEGATED AUTHORITY**
- (b) LAMPOST CHRISTMAS LIGHTS – REVERT TO CHARMOUTH COMMUNITY EVENTS COMMITTEE**
- (c) AUDIT 2025/26 – ADDITIONAL QUERIES AND AMENDMENT OF ASSET REGISTER**
- (d) LEGIONELLA RISK ASSESSMENTS FOR ALL RELEVANT BUILDINGS – UPDATE ON QUOTE**
- (e) INSURANCE – FIDELITY GUARANTEE**

FGP26/102 BUDGETS 2027/28 – SPECIFIC PROJECTS

FGP26/103 POLICIES

- (a) VOLUNTEER POLICY (attached I)**

FGP26/104 VEHICLES/MACHINERY

- (a) HONDA UM MOWER (LYME REGIS TOWN COUNCIL)**
- (b) TRACTOR SERVICE – QUOTE**
- (c) SUZUKI PICKUP MOT & SERVICE**

FGP26/105 STAFF/HR ISSUES

- (a) STAFF REPORT (attached J)**
- (b) NJC ANNUAL PAY AWARD 2026/27**
- (c) ADVERT FOR NEW WMO**

FGP26/106 IN COMMITTEE

- (a) LAND AT HIGHER SEA LANE – UPDATE**
- (b) LEASE 1 RENEWAL – ADDITIONAL INVOICE**
- (c) FUTURE COAST CHARMOUTH – UPDATES (confidential report attached K)**