

CHARMOUTH PARISH COUNCIL

Community Emergency & Resilience Plan



Charmouth Parish Council
The Elms, St Andrew's Drive,
Charmouth, Dorset. DT6 6LN

01297 560826

COMMUNITY EMERGENCY & RESILIENCE PLAN

This plan is adapted from a template provided by the Emergency Planning Service of Dorset Council.

- 1. Purpose:** The purpose of the plan is to provide a self-help guide to the resources available within the community to support it in a crisis, and the particular procedures to be followed for specific crisis, especially if the emergency services or relevant local authority support is delayed due to the scope and nature of the emergency.
- 2. Resources Available to the Community:** A list of resources potentially available within the community should be compiled by each coordinator.
- 3. Useful Contact Numbers:** A list of other relevant contact numbers and web sites for the emergency services, local authorities and other relevant organisations is attached.
- 4. Telephone Tree:** Each coordinator is encouraged to identify a small number of people within their area who can be called upon to help in the event of an emergency, and keep their telephone numbers readily available.
- 5. Courier Service:** It would be good if each coordinator could be aware of the homes of the other coordinators close to them, and of the lead coordinator, in order for contact to be made if phone and internet are not available.
- 6. Vulnerable People:** There are a number of groups of people who, in a crisis, should be considered as potentially vulnerable:
 - a. People with mobility limitations, both young and old.
 - b. Disabled people (including physical disability and learning disability).
 - c. Blind and partially sighted people.
 - d. Parents who are on their own with children under 12.
 - e. Anyone in charge of a group of children when the incident happens e.g. playgroup staff, Guide and Scout leaders.
 - f. Newcomers to the parish who may not know all its facilities.
 - g. Hearing impaired people. It should also be noted that people who are deaf or hard of hearing may not be aware of broadcast alerts, and may need a personal visit to ensure they know of any risks to which the community is being alerted.

Care home:

Bymead House Nursing Home, Axminster Road, Charmouth. DT6 6BS
01297 560260

Sheltered housing:

Anchor Hanover Estate - St Andrew's House, St Andrews Drive, Charmouth. DT6 6LN
Tel: 01297 560327, Anchor main number: 0330 127 2225

Magna Housing – Bridge Road, Ellesdon, and Wesley Close, Charmouth
Magna General Number 01305 216060

Primary School:

Charmouth Primary School, Lower Sea Lane, Charmouth. DT6 6LR – Tel: 01297 560591

Holiday parks:

Seadown Holiday Park, Bridge Road, Charmouth. DT6 6QS

Mark Osborne 01297 560154 Mobile 07749674360

Closed end of October to March

Manor Farm Holiday Centre, The Street, Charmouth. DT6 6QL

Robin Loosmore 01297 560226 Mobile 07900634752

Only 10 pitches used in winter, east of the club house

It is good practice to make an offer of help to them in a crisis if enough people are available.

- 7. Medical and First Aid:** Those individuals within the community with some formal training in first aid should be identified.

COMMUNITY RESOURCE

a. Medical and First Aid: In the event of anyone in the community being injured or becoming ill, the normal facilities, e.g. Charmouth Medical Practice, The Street (01297 560872) and South Western Ambulance Service (via 999), NHS (111) will initially be approached for assistance.

b. Defibrillators: These are available at the following sites (for public use):

- Outside Charmouth Pharmacy
- Foreshore factory building

c. Equipment/Transport: The following equipment and transport may be available to support the community:

- Charmouth Parish Council (up to 4 staff) and tractor and truck (depending on time of day).

d. Community Hub: The following emergency accommodation may be available within the community.

- St Andrews Community Hall, Lower Sea Lane, Charmouth. DT6 6LH
Key Holder - Nick Beardwood: 07802 476649
- Village Hall, Wesley Close, Charmouth. DT6 6QT
Key Holder – Gill Savage: Fountain Cottage, The Street, - 01297 560615,
Key Holder - Liz O'Brien, - 22 Wesley Close, 01297 560894
- The Elms

e. Privately-Owned Generators: There are no privately-owned generators.

f. Statutory Organisational and Agency Contacts

Co-ordination with any or all of the following may be required in the event of an emergency:

Town and Parish Councils	Contact Details
Charmouth Parish Council, Clerk – Lisa Tuck	Telephone: 01297 560826 email: clerk@charmouthparishcouncil.gov.uk
Dorset Council	Telephone: 01305 224659 Out of Hours 01305 221000 Email: emergencyplanning@dorsetcouncil.gov.uk
Chideock Parish Council	01308 426327 website: https://www.chideockpc.org.uk
Char Valley Parish Council	07786086038 website: https://www.charvalley.org
Lyme Regis Town Council	01297 445175 website: https://www.lymeregistowncouncil.gov.uk

Emergency Services	Contact Details
Dorset Police	Telephone: 999 Emergency Telephone: 101 Non emergency Website: https://www.dorset.police.uk/do-it-online/
Dorset Fire and Rescue Service	Telephone: 999 Emergency Non emergency: 0306 799 0019 website: https://www.dwfire.org.uk/contact-us/
South Western Ambulance Service	Telephone: 999 Emergency Telephone: 101 Non emergency Website: https://www.swast.nhs.uk/welcome Telephone: 01392 261500
HM Coastguard – West Bay Coastguard Rescue team	Telephone: 023 9255 2100 Website: http://www.mcga.gov.uk/c4mcga07-home
Charmouth Retained Fire Service	Paul Grinter 07944 474672

Other contacts	Contact Details
Flood line	Telephone: 24/7 0345 988 1188 Incident Hotline 24/7 telephone: 0800 807060 Report Flooding through Dorset Council: Telephone: 0300 2000100 https://www.dorsetcouncil.gov.uk/emergencies-severe-weather/flooding/report-flooding.aspx Website: https://flood-warning-information.service.gov.uk/warnings?location=Dorset
Environment Agency	South West Office telephone: 0370 850 6506 Hotline: 0800 807060 enquiries@environment-agency.gov.uk Website: http://www.environment-agency.gov.uk/
Electricity	In emergency (power cut) telephone: 105 or 24hrs 0800 6783105 For general enquiries - 0800 096 3080 National Grid UK: https://www.nationalgrid.co.uk/
Gas- National Grid	Emergency telephone: 0800 111 999 Website: https://www.energycompanynumbers.co.uk/
Wessex Water	Telephone: 0345 600 4 600 Website: https://www.wessexwater.co.uk/
DEFRA	Helpline telephone: 03459 335577 Website: http://www.defra.gov.uk/
Roads & Highways	Telephone: 0300 1235000

ROLE OF PARISH COUNCIL AND LOCAL COMMUNITY

Nearly all emergencies affecting communities will be dealt with routinely by the joint response of the emergency services, local authorities and the major utility companies with support from the Voluntary Sector. However, there may be occasions when circumstances (such as extensive flooding, storm damage or deep snow) delay the arrival of external assistance and the community will need to help itself until any necessary wider response can be assessed, coordinated, and deployed. For Charmouth, the arrangements are set out below:

- 1. Community Response.** Charmouth Parish Council will activate a Community Response Group (CRG) when notified of the need for an emergency response. The following are key contacts and can act as CRG leads:

Parish Clerk: Lisa Tuck	01297 560826 / 07796246737	clerk@charmouthparishcouncil.gov.uk
Deputy: Melissa Kirkby	07803555758	deputy.clerk@charmouthparishcouncil.gov.uk
Facilities Manager: Dave Humphrey	07787828790	facilities.manager@charmouthparishcouncil.gov.uk
Community Response Group:		
Judith Sheppard	07814 438746	judith.sheppard@charmouthparishcouncil.gov.uk
Katie Moore	07971 285983	katie.moore@charmouthparishcouncil.gov.uk
Melanie Harvey	07890 540979	melanie.harvey@charmouthparishcouncil.gov.uk

- 2. Activation.** On notification of an emergency, the CRG Lead will contact appropriate key organisations in the area to activate the community response, and establish an Emergency Muster Point (EMP) from the following:

The primary EMP will be at:	The Elms, St Andrews Drive DT6 6LN
The secondary EMP will be at: (Use if the primary EMP is not accessible)	St Andrew's Community Hall, Lower Sea Lane, DT6 6LH

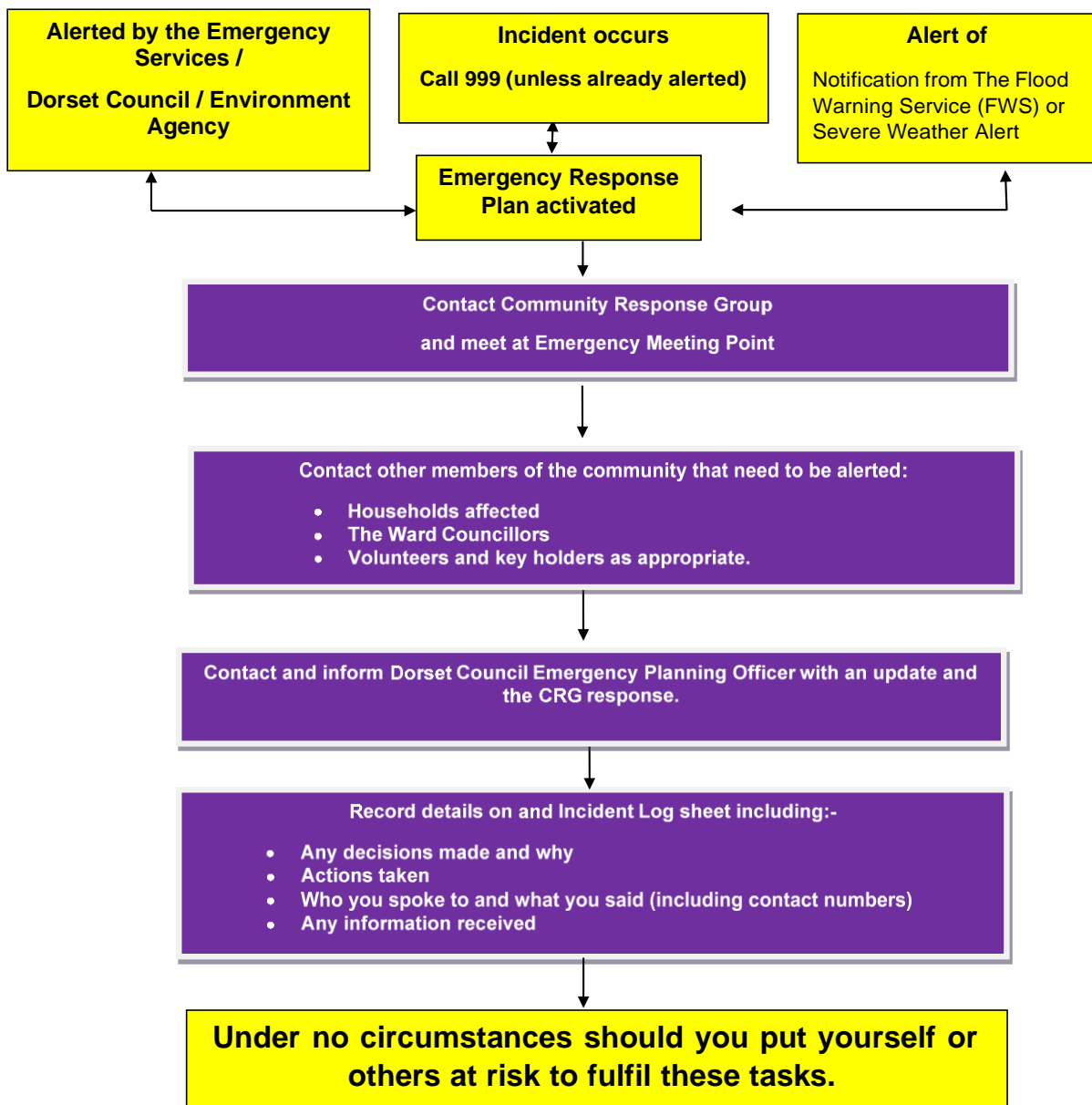
3. Activation Procedure:

- Activate GRG via WhatsApp
- CRG Lead to contact emergency services, 999, and follow any advice given. Establish communication link and provide local knowledge.
- CRG Lead to contact Dorset Council Emergency Planning Team and follow any advice given.
- Contact Dorset Incident hotline 0800 807060
- Record advice and actions from the emergency services and Dorset Council – Use Incident Log sheet.
- Contact other members of the Parish Council (WhatsApp Group Parish Councilor Emergency Alert) to notify them the Community Resilience Plan is activated; help is needed and to meet at Emergency Muster Point.

2. Local Organisations. The following have been identified as potential key partners in the CRG:

Name	Organisation	Contact Details
Tim Holmes	Charmouth Facebook Noticeboard	07960 240891
Phil Davidson, Alison Ferris, Anna Holbrook	Charmouth Heritage Coast Centre	01297 560772
	Charmouth Medical Centre	01297 560872
Laura Cornish	Charmouth Primary School	01297 560591
Phil Tritton	Charmouth Traders	07887 781348
	Dorset Police	101
	Magna Housing	01305 216060
Alex & Maria Tritton	Nisa Stores	01297 560304
	Red Cross 10am to 5pm Monday to Friday, 10am to 8pm Wednesday	0808 196 3651
Nick Beardwood	St Andrew's Church/Community Hall	01297 561161
	St John Ambulance Mon-Fri 9am-5pm	0370 0104 950
	St. Andrews House	01297 560327
Paul Grinter	Retained Fire service	07944 474672

Community Response Group Triggers and Activation



POSSIBLE TYPES OF RISK

The following are the issues we are likely to have to face in Charmouth which might trigger an emergency response.

1. FLOOD – When we get a flood warning from EA.
2. SNOW – When we receive alert from Met Office.
3. OTHER EXTREME WEATHER EVENT – When we receive an alert from Met Office.
4. PANDEMIC – When we receive a health warning.
5. LOSS OF UTILITIES – When electricity, gas, water is lost.

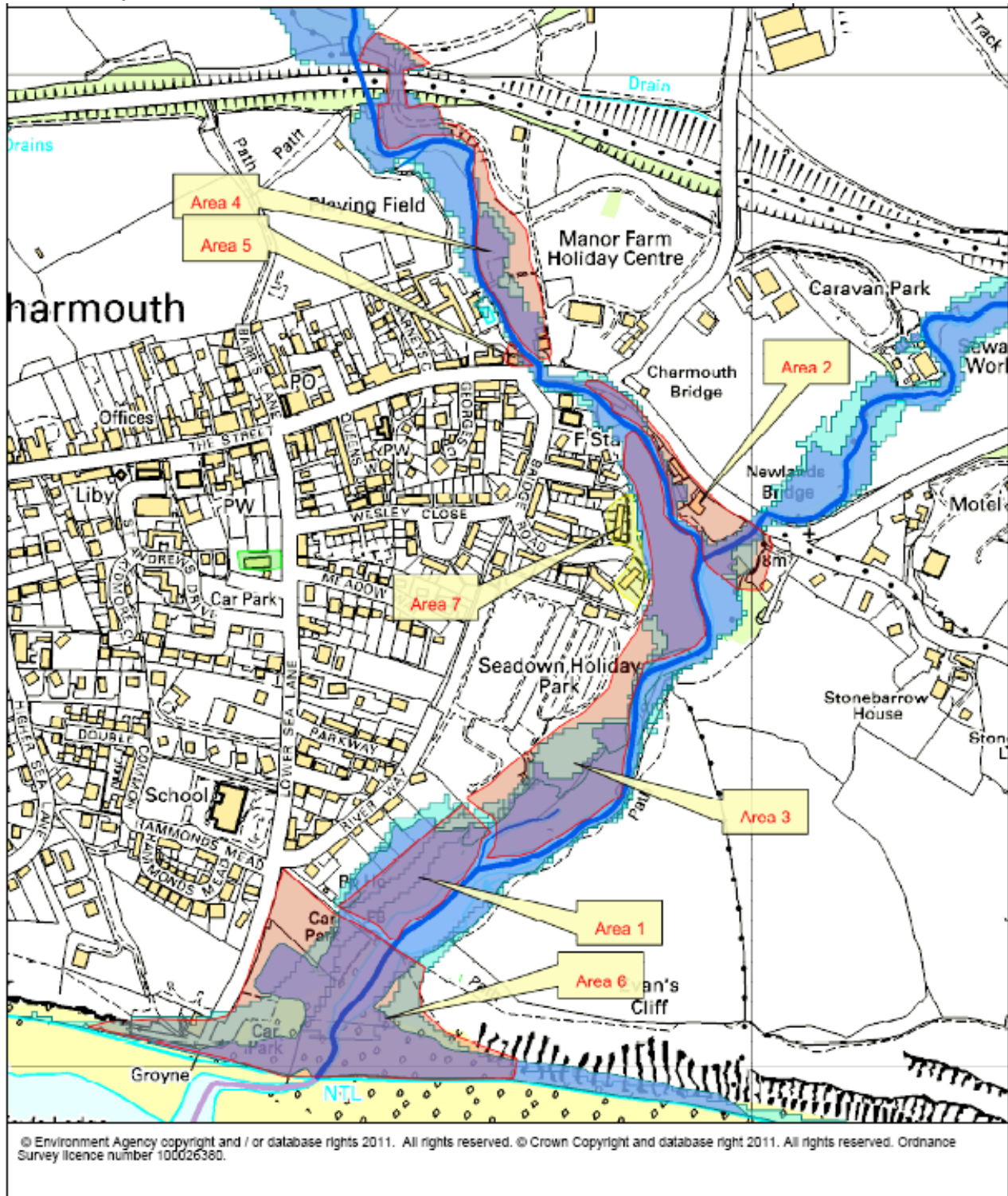
SEWAGE PUMPING STATION AND TREATMENT WORKS

The sewage pumping station is located off the pathway that connects Lower Sea Lane and the footbridge over the River Char. The sewage piping network in Charmouth collects sewage at this pumping station, then pumps the sewage up to the sewage treatment works (north of the field used for the Monday market). The sewage is then treated and then flows back down to the foreshore for it to discharge out to sea some 600m off shore.

The Sewage Treatment Works is located at Catherston Lane, DT6 6QZ (Easting: 337170.33, Northing: 93707.48). The plant is operated by Wessex Water.

RESPONSE TO FLOODING

- 1. Flood Warden:** Dave Humphrey **Deputy Flood Wardens:** Judith Sheppard and Katie Moore.
- 2. General:** The risk associated with flooding in Charmouth may directly affect private properties, but more concerned with restricting access if roads are flooded and impassable. So far as can be seen from the Environment Agency's map, as below some parts of the parish could be completely cut off by flooding.
- 3. EA Flood Maps:** Key to map on next page.



- 4. Sandbags.** If sandbags are required, contact Charmouth Parish Council on 01297 560826. The Parish Council will assist with distribution according to available capacity. Sandbags stored at local Fire station. Key holders David Humphreys, Judith Sheppard, Katie Moore.

Key to Flood Map

Area Number	Location at Risk	Source of Flooding	Flow Route
1	Sewer drains near Seadown Holiday Park	Sewer drains	New pump at Seadown appears to be helping now.
2	The Street Catherston Cottages River Cottages Bridge House Kingfisher Caravan Sales and House	Charmouth Stream	After extremely heavy rainfall the Charmouth Stream can flood in 2 hours 30 minutes. High tides can cause water to back up on the River Char.
3	Seadown Holiday Park	River Char	High tides can cause water to back up on the River Char.
4	Manor Farm Holiday Park	Charmouth Stream River Char	After extremely heavy rainfall the Charmouth Stream can flood in 2 hours 30 minutes. After extremely heavy rain and high tides River Char can overflow downstream from Dolphins Holiday Park and flood into fields alongside Manor Farm.
5	Mill Cottages	Charmouth Stream	After extremely heavy rainfall the Charmouth Stream can flood in 2 hours 30 minutes.
6	Heritage Coast Centre/Car Park	Tidal and Fluvial	Close if required.
7	Bridge Road	Tidal and Fluvial	Little risk of these properties experiencing flooding, but they may like to be kept informed of the situation as water may come into their gardens.

RESPONSE TO SNOW

1. More information on the priorities for emergency clearance can be found at <https://www.dorsetcouncil.gov.uk/emergencies-severe-weather/gritting/snow-clearance>
2. Within the community, Charmouth Parish Council will provide salt bins for ice and snow.

The Elms (Green) - Parish Council
Cemetery (Green) - Parish Council
Old Lyme Hill (Green) - Strategic
Old Lyme Hill (Yellow) - Strategic
Old Lyme Road (Green) - Strategic
Higher Sea Lane (Green) - Strategic

Double Common (Green) - Community
Lower Sea Lane / Wesley Close (Green) - Community
Lower Sea Lane / School (Green) - Community
Wesley Close - Seadown (Green) - Community

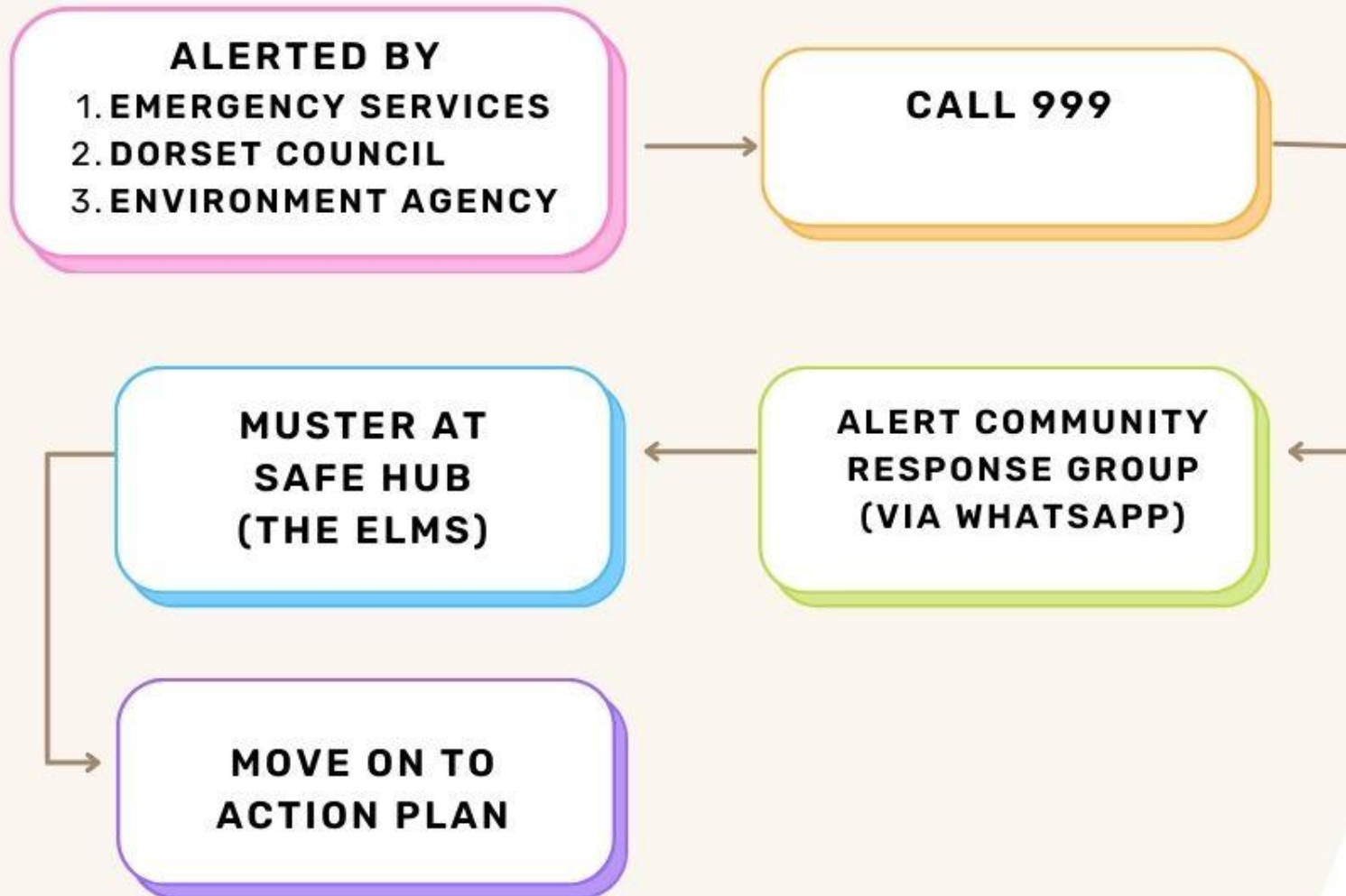
Strategic bins are filled by Dorset Council, Community by the Parish Council.

3. Additional capacity may be identified through the CRG.

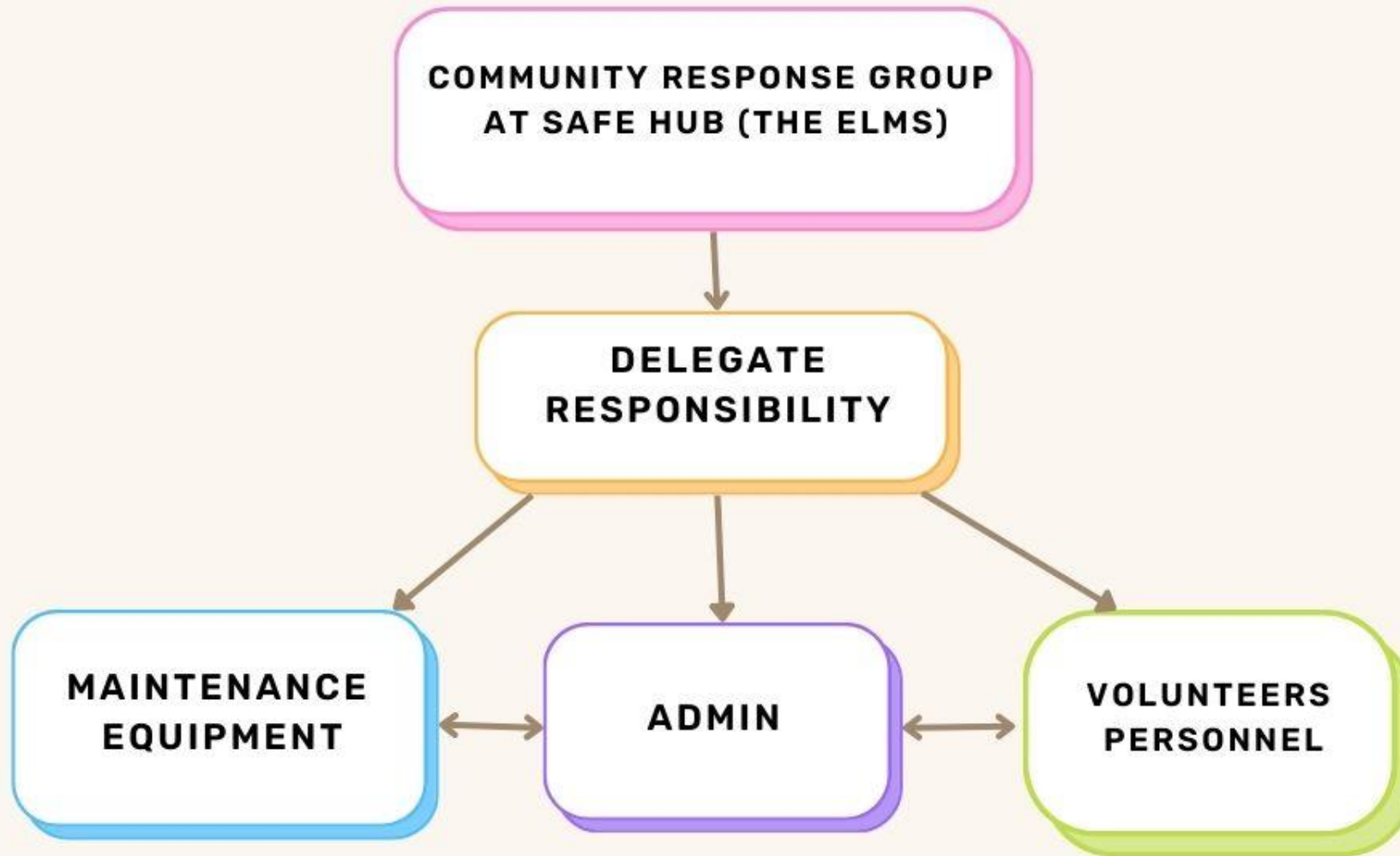
Salt Bin Locations:



EMERGENCY ACTIVATION CASCADE



ACTION PLAN



DE-ESCALATION & RECOVERY

