

Charmouth Parish Council

Council Office The Elms St Andrew's Drive Charmouth Bridport Dorset DT6 6LN



Telephone (01297) 560826 E-Mail charmouth@dorset-aptc.gov.uk

MINUTES OF A SPECIAL FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD AT 10.30AM ON TUESDAY 18 JUNE 2019 AT THE ELMS

In attendance: Cllrs Paul Oatway, Martin Sayers, Kay Solomon and the Clerk, Lisa Tuck.

FG42.19 APPOINTMENT OF VICE CHAIR

Paul Oatway was nominated as Vice Chair, after no further nominations it was

RESOLVED that Paul Oatway be appointed as Vice Chair for the coming year.

FG43.19 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Peter Noel and Judith Sheppard.

FG44.19 DISPENSATIONS

No dispensations had been received.

FG45.19 DISCLOSURE OF INTERESTS

There were no declarations of interest.

FG46.19 ACCOUNTS FOR APPROVAL (JUNE)

RESOLVED to pay the Accounts for Approval for June (attached A).

FG47.19 IN COMMITTEE

(a) Lease 3:

- (i) The Report of the Sub-Committee (attached B) was received and accepted. It was also agreed to allow an amount of up to £1000 to be approved by the Clerk for the preparation of the floor. This will be taken from existing Foreshore Maintenance Budgets.
- (ii) Some further queries had been received this morning regarding the detail of the lease and these would be dealt with by Paul Oatway and the Clerk. None had financial implications.
- (iii) Draft artwork for the business sign was received by the Council and agreed.
- (iv) The prospective tenants should engage their own contractor to paint the floor (colour to be approved by the Clerk) and if this is done prior to the commencement of the lease, it is at the tenants' own risk.

(b) Charmouth Holiday Guide

- (i) It was reported that some errors had been found on the new Charmouth Visitor Guide including personal email addresses and phone numbers being used without permission and crucially the defibrillator symbol being located on the wrong side of the river at the Foreshore. It was agreed by the Committee that the leaflet should be withdrawn and those already circulated, recalled. The Traders, who undertook the organisation/proof reading of the Guide are to be asked how it is proposed to fund a re-print.

- (ii) The Committee agreed to a request from Wood Farm Caravan Park to use the map from the original Tourist Guide provided that the copyright of the Parish Council is identified. They wish to make a leaflet for use only by their guests to include walking information etc.

The meeting closed at 11.00am.

DRAFT