

# Charmouth Parish Council

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## MINUTES OF THE FORESHORE COMMITTEE MEETING HELD AT 7:30PM ON TUESDAY 24<sup>TH</sup> APRIL 2018 AT THE ELMS

In attendance: Cllrs Paul Oatway; Gerry Bearpark; Graham Bender; Judy Fellingham; Peter Noel; Judith Sheppard; Kay Soloman and the Deputy Clerk, Melissa Kirkby.

### F9.1 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

There were no public present.

### F9.2 APOLOGIES FOR ABSENCE

There were none received.

### F9.3 DISPENSATIONS

There were none received.

### F9.4 DECLARATIONS OF INTEREST

There were none declared.

### F9.5 MINUTES

**RESOLVED** the minutes of the meeting of the Foreshore Committee held on the 27<sup>th</sup> February 2018, circulated to members were a correct record and were signed by the Chairman.

### F9.6 PROGRESS REPORTS

- a. Flood Warden update – Cllr Oatway spoke about the most recent flood warnings that he received and his decision to not implement the evacuation plan as the water was receding. Cllr Sheppard asked how would the residents know what to do in the event of a flood and should there not be some notices placed around the village. Cllr Oatway explained that the small number of properties in the village that would be affected by flood had received information directly. In the event of flood, the Flood Warden would go to their properties and assist in their evacuation. Cllr Oatway asked the Deputy Clerk to arrange a date for himself and Cllr Bender (as the current Flood Wardens) to go through The Community Flood Plan and update it.
- b. Shoreline Management Plan 2 – Cllr Oatway said he would report at the next meeting.

- c. Recycle of Waste – The Deputy Clerk reported that the bins have now been installed and no problems have been reported so far. This item is now closed.
- d. Plants at Foreshore – Cllr Sheppard reported that she had been planting at the foreshore but hat due to the bad weather some of the specimens looked a bit sad. She is bringing on some plug plants at home ready to go out later. If the plants do not survive the winter she will just replace then with brought on plug plants which will keep the cost down. A cheque for £100 donation has been received from the Charmouth Traders. To date she has spent £50.
- e. Foreshore Toilets Cleaning – Deputy Clerk had written to WDDC to find out what is happening about the new cleaning contract and was informed that the current cleaning company is continuing until the new contract is in place. Cllr Soloman commented on how bad the toilets were. Cllr Oatway explained that the toilets were run by West Dorset District Council but that with the local government reorganisation taking place, there maybe the opportunity for the Parish Council to take them back in future. There was a discussion about whether the Council would be able to arrange a deep clean to bring the toilets up to a suitable standard before the season starts.
- f. Dog Control Order – Cllr Oatway will progress in due course.
- g. Beach Access Planning Statement – Waiting for news on funding.
- h. Wi-Fi Installation – The funding for this had been approved at the recent full Council meeting. The order has now been placed.
- i. Disabled Toilets Signage – Further to a complaint that the signage for the disabled toilets was confusing, the Facilities Manager had been asked to present a solution. A quote had been received for further signage so the item was discussed under “In Committee”.
- j. CHCC Boiler Vent – Cllr Oatway explained that the length of the current vent from the boiler lets the fumes come back into the building and it was too close to the hand rail. CHCC had instructed a contractor to install a new vent. (Post meeting note – the new vent is to be installed on 4<sup>th</sup> May)
- k. Lease 1 Damp – Michael Jones, surveyor, had been awarded the contract.

## **F9.7 DISCUSSION ITEMS / CORRESPONDENCE**

- a. Advertisement of winter parking permits – It was agreed to advertise the permit more widely, by placing signs on the community noticeboard, the foreshore noticeboard and in Shoreline magazine and online.
- b. Body Cameras for Staff – Following recent incidents at the foreshore it was suggested that the staff be equipped with body cameras. It was agreed that in the first instance, the Facilities Manager should speak to the outside staff about their views and the practicalities of the idea, and also to gather some initial costs.
- c. Foreshore Parking Problems over Easter- Cllr Oatway read a written report from the Facilities Manager about problems with people parking in the Foreshore Carpark but buying a ticket from the Beach Carpark machine. He had put a chain between two posts leading to the boat area as this

was the shortcut people were taking to the Beach Car Park machine. This would also make the overflow car park area more defined. His other suggestion was a sign. The Committee agreed to keep the chain and see if it solved the problem.

- d. An email had been received from Phil Davidson, Senior Warden of CHCC about the volume of not for profit fossil walks. Cllr Oatway explained that the beach was a public access area and the Council cannot stop people, including groups, from going to the beach. Mr Davidson had asked for a meeting, but Cllr Oatway had replied to the email stating that, as the Council had already agreed that there should be no policy on groups on the beach, there was nothing to be gained from a further meeting.
- e. An email had been received from Jim Rose, Chairman of the CHCC Trustee, about charging volunteers at the Centre for parking. Cllr Oatway explained that the CHCC were already given two permits for the wardens and three overflow car park permits up to 12 noon. He also pointed out that the Centre receives reductions from the Council in other areas. It was agreed not to increase the current allocation of carpark permits.
- f. An email had been received from C Cadby requesting permission to run a kayak hire operation at the foreshore. The Deputy Clerk explained that she had already sent a reply explaining that this was not possible due to the covenants on the land.
- g. An email was received from Charmouth Events Committee with the dates for their planned 2018 activities, which was noted.
- h. An email had been received from Zelda Rhodes about running a beach school session. The Clerk had replied requesting further information, but as yet has received no response.
- i. An email had been received from Jamie at Wrapshackuk about having a site at the foreshore for a food outlet. The Deputy Clerk had replied to him explaining that this was not possible due to the covenants on the land and other restrictions.
- j. Dorset Coast Forum Enews had been received which had been previously circulated to all Councillors.
- k. Filming proposal for BBC Four live broadcast – The Clerk had given permission for this filming to take place without charge as it was in line with the Council’s policy for educational broadcasts. Photographs were shown to the Councillors laying out what the production company wanted to do and where they would like to have their vehicles. The Clerk had suggested that the best option maybe to let the company have all of the overflow carpark. Discussions took place about the best possible way to accommodate the vehicles. Cllr Oatway pointed out that there was a right of way through this area. It was agreed that Cllr Oatway would draw up a plan of the area that the vehicles could use and would work out a charge for the lost car park spaces, plus an additional amount to cover the staff time used in preparing for and assisting the production company.

## **F9.8 IN COMMITTEE**

**RESOLVED** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this

item of business in view of the likely disclosure of confidential matters about information relating to an individual, and information relating to the financial or business affairs of any particular person, within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

a. Lookout Power Supply

The Clerk accepted this was a single source procurement, to install an electricity supply to the Lookout. The funds had already been approved by full Council. It was

**RESOLVED** to accept the single quote.

b. Fire Alarm System

The Clerk accepted that this was a single source procurement as it was part of an existing system. This quote was to replace fire alarm system smoke detectors at the CHCC. The funds to come from Factory Maintenance budget.

c. Foreshore disabled toilet sign – The Facilities Manager had obtained a quote for a sign that would be attached to the sleepers that are put in place to stop the drains being blocked with shingle during the winter. The quote for the sign was a small amount and therefore the Committee agreed that the sign should be purchased, as it was worth the expense to make the route to the toilets clearer. (Post meeting note – the criteria of the sign has changed slightly and costs will be reported at the next meeting).

The meeting concluded at 9.15p.m

Signed .....

Dated .....