

Charmouth Parish Council

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MINUTES OF THE FORESHORE COMMITTEE MEETING HELD AT 7:30PM ON TUESDAY 28th AUGUST 2018 AT THE ELMS

In attendance: Cllrs Graham Bender; Judy Fellingham; Peter Noel; Paul Oatway (Vice Chairman); Judith Sheppard (Chair); and Deputy Clerk, Melissa Kirkby

F11.1 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

There were no public present.

F11.2 APOLOGIES FOR ABSENCE

Cllr Bearpark, emergency services call out; Cllr Solomon, unwell.

RESOLVED to accept the apologies and reasons given.

F11.3 DISPENSATIONS

There were none received.

F11.4 DECLARATIONS OF INTEREST

There were none declared.

F11.5 MINUTES

RESOLVED the minutes of the meeting of the Foreshore Committee held on the 26th June 2018, circulated to members were a correct record and were signed by the Chairman.

F11.6 PROGRESS REPORTS

- a. Flood Warden update – Cllr Oatway confirmed that he and Graham Bender had reviewed the Flood Plan which now had to be typed up. Once finalised this would be handed over to Gerry Bearpark, as new Deputy Flood Warden. It would also be added to the website in due course.
- b. Shoreline Management Plan 2 – Cllr Oatway is to draft a letter to Teignmouth Town Council.
- c. Foreshore Toilets – The toilets have had a deep clean by the contractors and on the whole are a lot better. The foreshore has been particularly busy and the toilets have been to a good standard. No complaints have been received recently. The ceiling of the ladies' toilets has not been re-painted yet and the Facilities Manager is to be asked to chase this up.
- d. Dog Control Order – Cllr Oatway is to write a letter regarding this issue.

- e. Co- ordination Meeting of Lyme Forward/CPC – Nothing further to report at this time.
- f. WiFi / Web Camera Installation – The electricity has been installed at the East Beach Cabin. No further work is being carried out until after the holiday season.
- g. Factory Building Damp – Cllr Oatway reported that the working party had met with the Surveyor at the factory building and had a full and frank discussion. They agreed that it would be wise (in accordance with the Surveyor’s advice) to open up the wall in three or four places to see what the condition is behind. The Surveyor is creating a small simple specification for the project.
- h. Factory Building Window Maintenance – It was agreed that this should be done next year when scaffolding is up for other work. This needs to be included in the budget preparation and will be included as part of the re-pointing project.
- i. Factory Building Re-Pointing – It was agreed that Cllr Oatway would prepare a specification for work required by the Surveyor. This project needs to be included in the budgeting for 2019/20. There is currently £1000 left in Earmarked Reserve GEN8, allocated for this which would probably cover the initial Surveyors costs.
- j. Kayak Storage – The office has not had any further communication about construction of the kayak store. The Deputy Clerk will chase.
- k. Lyme Story Boat – Cllr Bender reported that he had been to see it at the primary school. He thought it was an activity worth having at the foreshore. There was a discussion about the best place for it to be hosted. Cllr Oatway thought the best place would be in the car park alongside the bollards where the planter is. It would probably take up four car park spaces so the maximum loss in takings would be no more than £20.00. It was proposed and

RESOLVED that the Lyme Story Boat be given permission to use the foreshore car park for one day in 2019 subject to agreement of the date and conditions being acceptable to the Committee Chairman.

- l. Metal Detection – The Chair read out the names of those who had been issued with an annual licence and also stated that there had been no issues reported regarding metal detectors this year.
- m. Voltage TV Debrief – It was reported that an email had been received from the Production Manager. They are sending two sets of discs of the programme for the Council to keep. They had also sent an email of thanks, particularly thanking the Council for the ‘can do’ attitude.
- n. WW1 Beacons of Light – After discussion it was decided that Cllrs Noel and Oatway would organise an action plan to manage the event and discuss the requirements with the Facilities Manager.

F11.7 NEW ITEMS FOR DISCUSSION

- a. Budgets 2019/20 – The Deputy Clerk read out an email received that afternoon from WDDC with the project allocations of 106 money. Cllr Oatway pointed out that the beach step repairs will need funding, also the factory building damp and the factory building re-pointing have no allocation for next year. The V sign project needs about £1500. There was a discussion about funding of the toilets if they are taken over from the new authority. Decisions need to be made about budget items for foreshore at the next committee meeting.
- b. First Aid – It was reported that the after confusion by the beach staff the Clerk had informed the Facilities Manager of an earlier decision by the Council that staff were not to provide first aid to the public for minor injuries. Cllr Oatway stated that he had never heard of any previous decision, and that the Health and Safety at Work Act states you must give assistance to workers, contractors or the public. He also said that every time first aid was given it should be recorded in the Accident Report Book. Based on this information it was agreed that First Aid should be given by the Council Staff
- c. Wooden Groynes - The Chair explained that wooden groynes that were part of historical sea defences had been exposed on the beach. The members agreed that they could see no problems with leaving these be, as they had been there for many, many years.
- d. Car Park Bay Marking - The Chair explained that the Facilities Manager had obtained quotes for repainting of the car park bays. In her opinion the markings were fine and did not need repainting at this time. It was agreed to defer any decision until the Spring 2019.
- e. Foreshore vandalism and attempted thefts - The recent thefts from the private car park and beach hut vandalism were reported to the members. It was agreed that the current security arrangements were sufficient.
- f. Guide Dogs on the Beach - Members agreed that it be recommended to full Council to amend the Dog Policy to exempt Guide Dogs from the restrictions at the beach. Example wording "Except guide dogs whilst wearing a harness and working as a guide dog".
- g. Defibrillator - It was reported to the Committee that the pads on the defibrillator located at the foreshore were due to expire soon. This led to a discussion on the recent incidents in the village when the defibrillators were attempted to be used and the concerns that had come to light about their registration. It was agreed that the Deputy Clerk would draft a letter (to be approved by the Committee and Council Chairs) to the provider of the defibrillators, requesting that their correct registration be completed and that the defibrillators had the necessary information displayed on them. If these requirements were not met the members agreed that signs should be placed on the equipment stating that it was not in working order. The Deputy Clerk would also ask the provider to confirm the contact details of who is responsible for the ongoing checks and maintenance of the equipment.
- h. Beach Steps Maintenance - The bottom two steps had been resurfaced with metal. It was agreed that the Committee should wait and see how they lasted over the winter and then make plans for the rest of the steps in the spring 2019.

FS11.10 CORRESPONDENCE

- a. Lyme Splash, date for event noted.
- b. Cara Jenkins email confirming date of Beach Schools session was noted.
- c. Email received confirming date of Library Book Sales, which was noted.
- d. An email received from a resident complaining about the cleanliness of the toilets - office reply noted.
- e. DCC - Review of Managed Realignment Area for Charmouth – the report had been circulated and was noted.
- f. Email received from resident with concerns about information reported in the Managed Re-alignment Area Report, which was noted.
- g. Dorset Coast Forum - Consultation on Marine Conservation Areas – it was noted that Consultation has now finished and no response was sent as agreed at previous meeting.
- h. Jurassic Coast Trust - Annual Report on West Dorset Fossil Code – which was noted.
- i. Email received from a resident about Plastic Free Community Plan, requesting that the Council support the initiative and have a representative on their working group - The Committee discussed the item and agreed that the Deputy Clerk should write a reply saying that, although they thought it was a laudable objective, they could not see how the Council could comply with the requirements of the project at this time as the Council do use single use plastic items as there is currently no alternative in some instances.
- j. DEFRA Bathing Water Newsletter - noted.
- k. Emails had been received about dogs on the beach and the toilets at the foreshore. The contents were noted. Replies had been sent by the office confirming the dog policy and details for WDDC who are responsible for the foreshore toilets.
- l. Bridport and Lyme Regis News - A quote had been requested and provided by the Clerk regarding the beach staff's assistance in helping a man find a lost wedding ring.
- m. Dorset County Council - Regenerating Seaside Towns and Communities Consultation - The Chair explained that the Government is asking for information about regenerating seaside towns. The Chair had read it in full and felt that the consultation was for large towns or cities. The deadline for comments is 9th October 2018. It was agreed that no response would be sent as it was not applicable to Charmouth.

The meeting closed at 9.05pm.