

Charmouth Parish Council

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MINUTES OF THE FORESHORE COMMITTEE MEETING HELD AT 7:30PM ON TUESDAY 18TH DECEMBER 2018 AT THE ELMS

In attendance: Cllrs Graham Bender; Judy Fellingham; Peter Noel; Judith Sheppard (Chair); Kay Solomon; and Deputy Clerk, Melissa Kirkby

F13.1 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

There were no members of the public present.

F13.2 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Gerry Bearpark, personal.

F13.3 DISPENSATIONS

There were none received.

F13.4 DECLARATIONS OF INTEREST

There were none declared.

F13.5 MINUTES

RESOLVED the minutes of the meeting of the Foreshore Committee held on the 30th October 2018 circulated to members, were a correct record and were signed by the Chair.

F13.6 PROGRESS REPORTS

- a. Flood Warden update – Cllr Bender reported that he had been monitoring the water levels during last week's storms and there were no problems.
- b. Shoreline Management Plan 2 – Awaiting a reply from Teignmouth District Council.
- c. Foreshore Toilets
 - i) Ceiling repainting - Cllr Sheppard reported that she had attended a meeting with WDDC. Notes were taken on items which needed attention and other upgrades were being looked into by them. Cllr Sheppard was interested to see if any funding from the Parish Council could be made available if needed, if work funded by WDDC was not sufficient.
 - ii) Contingency Plan - The cleaning was much improved since the cleaning contractors had been sending different staff. WDDC were waiting to see how things carried on before agreeing a plan with the Parish Council.
- d. Dog Control Order – Cllr Oatway is looking into this issue, to report at the next meeting.
- e. Coastal Communities Fund – The grant application is progressing.

- f. Kayak Storage – The kayak store construction is being organised by the Facilities Manger for work to start in the Spring. The Facilities Manager will contact the Chair with details of the final design.
- g. Electricity Supply for the Lookout – The main work has been completed and the distribution board work is due to be completed in early January. The final bill will then be received for payment by Section 106.
- h. Plastic Free Community Plan – Cllr Solomon had attended the recent group meeting. They were very glad that the Council had agreed to support them and were also happy to see a Councillor attend their meeting. They have the Scouts and Rangers on board. They are currently working on a logo. They would like to have it at the foreshore somewhere. Cllr Solomon had told them that they would have to contact the Council about that.
- i. Foreshore Steps – It had been agreed at the Finance Committee Meeting that work to repair the steps would be carried out by Townsend Engineering at a cost of £1490 net, who would do the work before March 2019.
- j. Factory Building Damp – Cllr Noel reported that Cllr Oatway and himself had met with the tenant and explained what was happening and they were happy with what had been planned. The internal work has started to be completed by 31st January 2019. Cllr Sheppard said that there was a problem with the cladding that planning permission had been applied for. The manufacture has now said that it is not adequate for how the builders want to use it. Planning permission will have to be amended.

F13.7 NEW ITEMS FOR DISCUSSION

- a. Memorial Bench Policy – Amendments were made to the Memorial Bench Policy (attached) and it was agreed to propose its approval at the next Full Council meeting.
- b. Flag Pole – It was agreed to remove the unused flag pole at the foreshore.
- c. Rock Café unit – The tenant had submitted proposals for a replacement cabin with a drop-down platform. The Committee were in favour but had concerns about the proposed resting posts for the platform. They also wanted confirmation of the size of the platform and how far it would extend out from the cabin. It was agreed that the Cllr Sheppard and Cllr Noel would meet with the tenant to discuss a revised proposal.
- d. Toilet steps lighting – The Facilities Manager had reported to WDDC an unlit area of the steps to the foreshore toilets. The Committee noted this and will await WDDC's comments.
- e. Car Park Machine – It was reported that the ticket machine in the car park is nearly at the end of the contract. Staff have been looking into upgrading the facilities to accept cash and card payment. The Committee were in favour of this and asked that Councillors be invited to meet with the suppliers.
- f. Beach Hut Replacement – The Facilities Manager had advised that any decision about replacing beach huts be made after the winter storms when any damage would be known.

- g. Car Park Bay Markings – It was agreed that the car park lines could do with being repainted. The Committee asked that new quotes be obtained to repaint the whole car park and that the work could be done in March 2019 before the season started. This would go to the next Finance Committee.
- h. Recycling Bins – Cllr Sheppard had hoped that more recycling bins might be supplied. However, she has been advised that the compound where the large bins are held for collection is full and therefore it is not possible at this time to have extra recycling bins.
- i. Footpath 12 – Dorset County Council had requested that the Parish Council consider accepting the variation of part of Footpath 12 onto their land. This would mean that the County Council could cut the vegetation and as people already walk the proposed route, it would make the definitive map accurate. The Committee agreed that this was a good idea and agreed to propose that the variation be approved by full Council.
- j. Factory Building Leaking Window – A contractor has agreed to come and look at the problem in the new year.

FS13.8 CORRESPONDENCE

- a. Dorset Coast Forum – an email was received inviting members to the annual meeting and included the E News.
- b. DEFRA – Bathing Water Classification 2018 email received, notifying that Charmouth West beach water quality is classified as Excellent for the next season.
- c. Email received from a resident about the amount of rubbish on the beach after the storms in November. The Committee agreed that the office would reply explaining that the beach is cleaned regularly but after storms there will be more rubbish until the staff can clean up.
- d. River Cottage had emailed requesting that permission be given for foraging at the foreshore on 20.05.19, 5.06.19 and 16.09.19. The members agreed to the dates proposed at previously agreed fee.
- e. An email had been received from CHCC informing the Committee that the ‘Attenborough’s Sea Dragon Board’ has been put away for the winter and will go out again next spring for the season. The members agreed that this was acceptable.
- f. An email was received from a resident expressing thanks for the outside works staff but saying how sad they were about the cancellation of the beacon lighting. As explained by the Chair of Council at the full Council meeting, this was due to the bad weather making the river impassable with the tractor to move the equipment into place. The failure to inform people adequately had been noted and the Chair and Vice Chair have apologised for this. It was agreed that a Plan B should be arranged for all future events. It was agreed that the office would send a reply.
- g. The RNLI had sent their Risk Assessment and Insurance for the Christmas Day swim which was noted.
- h. An email was received from the Royal British Legion requesting permission to hold collections at

the Foreshore and The Street in 2019. The Clerk had given approval under delegated authority.

- i. An email was received from Lyme Splash asking for approval to hold the event of 8th September 2019. Permission was granted.
- j. CHCC had emailed inviting members of the Council to attend a meeting to discuss possible future options about the Factory Building. Cllr Noel to attend.
- k. An email was received from Charmouth Events Committee about New Year's Eve Fireworks they would like to use the Beach Office for the event. This was approved and Cllr Bender agreed to hold the keys for unlocking the Beach Office.
- l. Jurassic Coast Trust have written about a meeting to discuss the work and hours of the Fossil Warden. Cllr Sheppard would be attending with Cllr Oatway.
- m. An email had been received from Wessex Flood Resilience Team inviting members to a Dorset Resilience Day on 7th December. No members had been able to attend.

FS13.9 IN COMMITTEE

RESOLVED that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business in view of the likely disclosure of confidential matters about information relating to an individual, and information relating to the financial or business affairs of any particular person, within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

- a. Lease 3 issues were discussed.

The meeting closed at 8.55pm.

Signed.....

Dated

Proposals to Full Council

- F13.7a Propose that the amended Memorial Bench Policy be accepted.
- F13.7i Propose to agree changes to divert part of Footpath 12 onto Parish Council land.

Proposals to Finance Committee

- F13.7g Propose that updated quotes be obtained for approval.

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Policy Statement – Memorial Benches

Members of the public can request and purchase memorial benches to be located on Council land at the foreshore, playing field and cemetery.

Other locations around the village maybe available for which permission will be required through the Highway Authority and an additional fee will be incurred.

The fee charged includes the cost of the bench and an engraved plaque, installation and maintenance for up to 10 years. When the bench comes to the end of its natural life and is no longer repairable the plaque will be removed and added to the mill stones on the beach hut green for posterity.

The Parish Clerk or her Deputy have delegated authority to agree for further Memorial Benches to be installed.

No trinkets are to be left on the benches.

Flowers are allowed to be placed or tied on benches for special days such as birthdays, anniversaries etc. They should not be left in glass or ceramic water holders or other receptacle that if broken may cause injury. This would be for a maximum of seven days, after which time they should be removed. If they are not removed after this time then the Council staff would remove them.