

# Charmouth Parish Council

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## MINUTES OF THE FORESHORE COMMITTEE MEETING HELD AT 7:30PM ON TUESDAY 19<sup>TH</sup> DECEMBER 2019 AT THE ELMS

In attendance: Cllrs Judith Sheppard (Chair); Maralyn Hinxman; Peter Noel; Paul Oatway; Kay Solomon and the Deputy Clerk, Melissa Kirkby

### FS39.19 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

Mike Seaman from the National Coastwatch Institution. Mr Seaman spoke about the NCI Lookout needing maintenance work. The inside also needed decoration which they would do themselves. The members agreed that the Facilities Manager would liaise with NCI.

Paul Oatway (as a delegate for the Charmouth Events Committee) requested permission for the fireworks to take place on New Year's Eve. This is an ongoing agreement but permission needs to be requested and a risk assessment and insurance provided to the office. Permission was agreed providing the paperwork was provided to the Clerk.

### FS40.19 APOLOGIES FOR ABSENCE

No apologies were received.

### FS41.19 DISPENSATIONS

None were received.

### FS42.19 DECLARATIONS OF INTEREST

There were none declared.

### FS43.19 MINUTES

**RESOLVED** that the minutes of the meeting of the Foreshore Committee held on the 29<sup>th</sup> October 2019 circulated to members, were a correct record and were signed by the Chair.

### FS44.19 PROGRESS REPORTS

#### a. Flood Warden

The Deputy Clerk had been updating the Flood Plan with the new information received from at risk properties. It was agreed that other individuals listed in the Plan should be contacted under the new GDPR rules.

#### b. Shoreline Management Plan 2

Cllr Oatway to chase Teignmouth District Council for a reply to his letter and report at the next meeting.

c. Beach Access Stepped Ramp

Cllrs Sheppard and Oatway will contact Simon Williams regarding dates for a further meeting in February 2020.

d. Cement Factory Building Cladding

Dorset Council have approved planning for the cladding for the Cement Factory Building. The members agreed that Cllr Oatway should carry on working with the Surveyor on this project. This would also include the water ingress problem around the ground floor window.

e. Web camera

The Deputy Clerk had contacted the website provider for a quote for providing the web cam. Cllr Oatway asked that the connective integration between a web cam and the beach wi-fi provider be confirmed.

f. Plastic Free Charmouth

Cllr Solomon reported that the Plastic Free Group had contacted local business premises asking if they could dispose of three items of plastic that they currently use.

g. Riverside Footpath

Cllr Sheppard asked if a footpath would contravene the covenant over the land. Cllr Oatway explained that the wording of the Evan's Cliff Restrictive Covenants would not impede the laying of a grasscrete footpath. Cllr Noel had spoken to the beneficiary of the covenant and they were happy with an unobtrusive footpath over the land. It was agreed to ask the Facilities Manager to contact a local contractor to obtain a quote for laying a trial area of a few metres of grasscrete. This would enable the Committee to see how it would withstand the winter and also for the residents to see what the proposed path might look like.

h. The Old Cement Factory – Pointing

Now that The Elms pointing works have been organised, Cllr Oatway and the Surveyor can concentrate on the tenders for the Old Cement Factory to report to the next meeting.

#### **FS45.19 HAZARD / INCIDENTS TO REPORT**

a. Fall Requiring Coastguard

It was reported to the members that on the 8<sup>th</sup> October a member of the public had fallen on the beach. An ambulance and the Coastguard were called who assisted the casualty.

#### **FS46.19 NEW ITEMS FOR DISCUSSION**

a. Beach Car Park

The owner of the Beach Car Park had applied to Dorset Council for a Certificate of Lawfulness for an Existing use as a site for a mobile food vending outlet. The members agreed that there was no objection to the factual statements made by the applicant.

b. Toilet Refurbishment

It was reported that the foreshore toilet complex refurbishment will commence on 6<sup>th</sup> January 2020 and is due to be completed on 14<sup>th</sup> February 2020.

c. Budgets 2020/21

The budgets had been gone through again by Cllr Oatway and circulated to the meeting. The budgets for 2020/21 were agreed.

**FS47.19 CORRESPONDENCE**

- a. River Cottage Fossil Display – Permission had been requested for foraging days to take place on 06.05.20; 07.05.20; 02.09.20; 03.09.20. These dates were agreed and at the previous rate.
- b. Further correspondence had been received from Mr Steele regarding having a fossil display on the promenade. He had seen that the 'Not for Profit' Fossil Walk Policy would allow him to give a walk along the beach without further permission. He therefore withdrew his application to have a display on the promenade. The Committee noted his correspondence.
- c. The Roya British Legion Poppy Appeal 2020 had requested permission to collect at the foreshore across dates in October and November 2020. As this is an ongoing approval the Clerk had confirmed that these dates were acceptable. The Committee noted the item.
- d. A Mr Herring had applied for a metal detecting licence which the Clerk had granted after receiving the relevant paperwork. Noted.
- e. The Department for Environment Food & Rural Affairs had sent notice that the Bathing Water Classification for 2020 for Charmouth was Excellent.
- f. A permission request for a mobile sauna opportunity at the foreshore had been received. The Clerk had asked for further information which has yet to be received. The Committee would discuss item once further information was available.
- g. An email had been received about being challenged over leading fossil walks at the foreshore. A Mr Chapman had stated that he had been given permission from the office. No permission has ever been granted to Mr Chapman. The members were in agreement that the current level of 'For Profit' Fossil Walks was already at the limit and a further permission would not be granted at the present time. It was agreed that the beach staff should keep challenging any fossil walk guide who is leading a walk for profit on Council land without the necessary permission.
- h. An email had been received from a resident praising the staff's upkeep of the village and foreshore which was appreciated and noted.

- i. A request had been received from the National Coastwatch Institute for approval of a weather station device to be fitted to a beach hut during their opening hours. It was agreed that the Committee had no objection but that the beach hut tenant should be informed.
- j. A copy of the Dorset Coast Forum Enews for December 2019 had been circulated and noted.

**FS48.19 IN COMMITTEE**

**RESOLVED** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business in view of the likely disclosure of confidential matters about information relating to an individual, and information relating to the financial or business affairs of any particular person, within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

- a. Under the Financial Regulations 10.3 one quote was obtained for additional electrical work to the beach office from the regular contractor. It was agreed to accept the quote from CB Potts for £284.70 to be paid from the Factory Maintenance budget. This is to construct a metal stand, 6 metres of cabling and a separate socket outlet with a RCD unit independent to other circuits. This to provide electrical supply for the car park area. (Post meeting note: Funds to be taken from the Car Park Maintenance budget, because the proposed installation does not provide an 'improvement' to The Old Factory Building, but provides a facility that will only be used away from the building.)
- b. Two quotes for obtained for provision of a sign for the beach office. It was agreed to accept the quote from Coastline Creative for £95 for a brushed aluminium sign from Factory Maintenance budget.
- c. The members were updated briefly on issues regarding Lease 1 which had been discussed at the Finance Meeting.

The meeting closed at 8.35pm.

**Proposals to Finance Committee:**

FS46.19(c) Budgets 2020/21

Signed .....

Dated .....