

Charmouth Parish Council

Council Office The Elms St Andrew's Drive Charmouth Bridport Dorset DT6 6LN

Telephone (01297) 560826 E-Mail charmouth@dorset-aptc.gov.uk



MINUTES OF THE FORESHORE COMMITTEE MEETING HELD AT 7:30PM ON TUESDAY 27th FEBRUARY 2018 AT THE ELMS

In attendance: Cllrs Paul Oatway; Judy Fellingham; Graham Bender and the Deputy Clerk, Melissa Kirkby.

F8.1 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

There were no public present.

F8.2 APOLOGIES FOR ABSENCE

Apologies for absence were received from Judith Sheppard, away.

RESOLVED that the apology received and reason given was accepted by the Committee.

F8.3 DISPENSATIONS

There were none received.

F8.4 DECLARATIONS OF INTEREST

There were none declared.

F8.5 MINUTES

RESOLVED the minutes of the meeting of the Foreshore Committee held on the 9th January 2018, circulated to members were a correct record and were signed by the Chairman.

F8.6 PROGRESS REPORTS

- a. Flood Warden update – Nothing to report.
- b. Shoreline Management Plan 2 – Cllr Oatway reported that he will shortly have a draft letter ready to send to Teignbridge District Council, asking them what format they require submissions for the revision of Shore M Plan2.
- c. Recycle of Waste – The Deputy Clerk reported that the new Glasdon recycle litter bins had been delivered and were due to be installed shortly in time for the Easter break.
- d. Plants at Foreshore – Cllr Fellingham read a statement from Cllr Sheppard in her absence. This detailed what plants she had been advised would be suitable for the planters at the foreshore.

She hopes her scheme will provide year round interest. The Facilities Manager had told her that he doubted plants on the lower section would survive and suggested the area be covered with either stones or fossil off-cuts. She has asked him to provide some costs for this idea. The Deputy Clerk advised that available funds were only available from the Earmarked Reserves FSH1 in this financial year. The members agreed a budget of £300 for the scheme to come from General Maintenance 2018/19 budget. **ACTION – Cllr Sheppard**

- e. Foreshore Toilets Cleaning – The recent problems with the cleaning of the foreshore toilets has been resolved. Cllr Oatway asked the Deputy Clerk to write to WDDC to find out what is happening about the new cleaning contract that is due to start in a few months. **ACTION – Deputy Clerk**
- f. Dog Control Order – Cllr Oatway will progress in due course. **ACTION – Cllr Oatway**
- g. Beach Access Planning Statement – The application is with WDDC who wrote to the Parish Council asking for an extension of time, which was granted. There are four adverse comments on the WDDC planning portal and the Parish Council has written a response to those comments which has also been published there. The Council is still waiting for a response from WDDC. The Council has written to WDDC's planning case officer asking if the application is being dealt with by delegated authority or if it is going to the planning meeting and when would that be.
- h. Wi-Fi Installation – Cllr Oatway reported that Lyme Forward were putting in a grant application to Coastal Communities Fund and had requested a contribution from the Council of £3000. This is to provide wi-fi to the west beach area including the huts and providing a web cam that would just be a live feed. There are some revenue costs in providing a broadband connection to the foreshore office. This would provide 30 minutes free, then after that time the consumer has to pay. A portion of that fee would then come back to the Council which would offset some of the cost. Cllr Bender queried the speed of the broadband. Cllr Oatway said that he could not confirm the end delivery speed. The members discussed whether the Council should ask the Traders Association if they are willing to contribute to the project, bearing in mind their limited funds, as the project has come from their request and they would be the immediate beneficiaries before the residents. There should be some revenue allowance made next year for broadband connection. It was agreed to propose to Finance Committee to spend up to £3000 on providing the installation for wi-fi and a web-cam. **ACTION – Cllr Oatway**
- i. Battle's Over, A Nation's Tribute 11th November 2018 - Bruno Peek have written about encouraging the local church to ring their bells on the 11th November. Cllr Oatway informed the meeting that, unfortunately, St Andrew's Church does not have any working bells and so the village could not join in with this act of Remembrance.
- j. Factory Building, Water Ingress – The Facilities Manager had met with a contractor who has fixed the window seal problem.
- k. Lookout Power Supply – The National Coastwatch Institute have requested a power supply to the Lookout. The Council has now got a rough estimate from a electrical contractor of around £2500. NCI have offered to contribute half of the cost up to £2000. There would be a submeter in the Lookout that the Council could then use in future if power was needed elsewhere. The cable would supply up to 32amps. It was agreed to propose to Finance Committee to spend up to £3000 providing electricity to the Lookout, subject to a contribution from the NCI of 50% up to a maximum of £2000.

F8.7 DISCUSSION ITEMS / CORRESPONDENCE

- a. Foreshore Risk Assessment – It was agreed to propose to full council to accept the risk assessment.
- b. Waste transfer – The members noted the receipt, completion and return by the Clerk, of the Duty of Care Note.
- c. Private Car Parks Private Members Bill – This had been circulated by email to members of the Foreshore Committee. Cllr Oatway wanted to bring this to the attention of the members and remarked that it is something that the Council should be aware of.
- d. Guided Walks Fossil Code Policy and Dog Policy review – The members agreed they were happy with the current versions and no changes were required.
- e. Letter from Mr Dowdeswell – A letter had been received from a visitor to the seafront. His first complaint was about access to the toilets. Cllr Oatway explained to the members that the sleepers had been put in place to stop the drains being blocked with shingle. This had made access to the toilets via a different route than the signage. The Facilities Manager is to be asked to investigate and come back with a proposal to rectify. Mr Dowdeswell's second complaint was about the car park ruining the seafront. The overflow car park was approved by the planning authority in 1998. The main car park has been there before records are available. Cllr Oatway will draft a reply to Mr Dowdeswell. **ACTION – Cllr Oatway**
- f. Plastics Project - A report had been received from the Explorer Scouts about how they would like to conduct a project about plastics in the river and would the Council support them. The Committee agreed in principle and have no objection and will send a map of what is council land. Cllr Oatway will draft a response advising that they need to contact Natural England and the Environment Agency about putting any netting across the river.
- g. Plastic use - An email had been received from County Cllr Daryl Turner about the use of plastics at the foreshore and in the village. Cllr Oatway thought it was a not an issue for the Foreshore Committee. The Committee were supportive, but any initiative should go through full Council.
- h. CHCC Vent - A request had been received from the CHCC requesting permission to extend the length of the heating vent. The length of the current vent from the boiler lets the fumes come back into the building. Cllr Oatway reported that he had written a reply detailing the need for the work to be done by a qualified person. He has now received a response that the CHCC has arranged for a professional person to visit soon.
- i. CHCC Signage -A request had been received from the CHCC to display temporary signage advertising entrance to the Attenborough's Sea Dragon display. It was agreed to write to them saying that the Committee agree to their proposals.
- j. Foreshore Book Sales – A request had been received from Charmouth Library to hold book sales during the summer as in previous years. The dates given were 29th July, 5th August 12th August and 19th August 2018 subject to the weather, and these were agreed by the members.

- k. Beach Schools - A request had been received from Cara Jenkins to hold beach schools in association with the Jurassic Coast Trust on Monday afternoons. This had taken place in previous years with no issues and was therefore agreed subject to any requested paperwork being received by the Clerk.
- l. Charity Bike Ride – A request had been received from Paul Thomas to end a charity bike ride at the foreshore. This had taken place last year with no issues and was therefore agreed subject to the necessary paperwork being received by the Clerk.
- m. Mobile Mussel Shack – A request had been received to hold a mobile mussel shack seating 50 plus people at the foreshore. As this would obviously contravene the terms of the covenant at the foreshore, the Clerk had already replied refusing the request and stating the reason.
- n. Boot Camp – A request had been made seeking approval to use the grass area at the foreshore for Boot Camp style exercise classes. Due to the restrictions of the covenant this was refused by the Committee. However, the applicant has asked to use the Playing Field.

F8.8 IN COMMITTEE

RESOLVED that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business in view of the likely disclosure of confidential matters about information relating to an individual, and information relating to the financial or business affairs of any particular person, within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

a. Lease 1 Damp

There was a discussion about the best way forward on the problem of damp at the factory building. Cllr Oatway ran through the history of the damp problems and previous attempts at resolving the issue. Three quotes had been received, all offering different solutions of dealing with the problem. Cllr Oatway explained the need for a surveyor who would write a specification so that contractors could all quote on the same thing and then each quote would be like for like. Although there would be a cost to contract a surveyor, it would be financial prudent, to avoid the pitfalls that were encountered last time this problem was tackled. As the quotes received were all over the maximum amount allowed, the tender process would have to be followed. It was agreed to pass the item to Finance Committee.

b. Lookout Lease Renewal And Rent Review

RESOLVED to offer the tenant a lease renewal on the same terms and increase the rent by 3%.

The meeting concluded at 9.15p.m

Signed

Dated

Proposals to Finance Committee

1. to spend up to £3000 on providing the installation for wi-fi and a web-cam.
2. to spend up to £3000 providing electricity to the Lookout, subject to a contribution from the NCI of 50% up to a maximum of £2000.
3. to agree the tender process for damp issues at the factory building.

Proposal to Full Council

1. to approve Foreshore Risk Assessment.

DRAFT