

**MINUTES OF THE CHARMOUTH PARISH COUNCIL  
FORESHORE COMMITTEE MEETING  
HELD ON TUESDAY 6TH JUNE 2017 AT 7.45PM AT THE ELMS**

Present: Cllrs. Graham Bender, Judy Fellingham, Paul Oatway, and Judith Sheppard.

**F1.1 PROCEDURES**

- a. There being no other nominations Cllr. Oatway was elected as Chair of the Foreshore Committee.
- b. Cllr. Bender was elected as Vice-chair of the Foreshore Committee.

**F1.2 DISCLOSURE OF INTERESTS**

There were no disclosures of either personal or prejudicial interests from any Councillors on matters to be considered at the meeting.

**F1.3 MINUTES**

It was resolved that the minutes of the meeting of the Foreshore Committee held on the 2<sup>nd</sup> May 2017, as amended (Section 5k should read 'The rock will be moved by West Dorset District Council on 25<sup>th</sup> & 26<sup>th</sup> May 2017'), be signed as a correct record and was duly signed.

**F1.4 APOLOGIES FOR ABSENCE**

Cllr. Chris Shirley-Smith, other engagement.

**F1.5 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS**

There were no members of the public present to ask any questions, make comments or make any representations.

**F1.6 PROGRESS REPORTS**

**a. Beach toilets - Steps Outside Disabled Toilet which are Closed Off**

The Parish Council is awaiting the issue of the works specification. It is requested that the Clerk chases WDDC for a progress report.

**b. Beach Management Plan (encompassing all issues inc. Reed Bed)**

A letter has been received from Natural England giving assent to the Beach Management Plan from 25th May 2017 until 25th May 2022.

Cllr Oatway stated that he had requested that an order be placed for the printing professionally of 25 copies so that Committee members had a copy at a cost of £50.

This item is now closed.

**c. Flood Warden Update**

Cllr Bender and Cllr Oatway reported that they had been on a training course. It is clear that the plan has to be refreshed and there needs to be organisational changes. Cllrs Bender and Oatway to follow up.

**d. Heritage Open Top Bus Tours proposal**

The Jurassic Mule has commenced with its summer timetable with hop-on hop-off buses running from Beer to Newlands with stops amongst many places in Charmouth outside St. Andrews Church. However, it is sad that the service is being provided by thirty plus year old buses which emit higher levels of pollution particularly when climbing up The Street towards Lyme.

Any proposal to run the buses to the foreshore is forlorn as there is no turning space available. Cllr. Oatway will communicate with the operator.

**e. Factory Roof Windows**

The modification to the roof has been completed (item closed).

**f. Policy Statement - Memorial Benches**

Cllr Oatway has produced a draft policy statement and the Committee agreed the locations P1 to P4 could be offered to any person wishing to purchase a memorial bench. The Policy document is to be finalised and proposed at the next Parish Council meeting.

**g. Policy Statement - Privately Arranged (Not for Profit) Fossil Walks**

Cllr. Oatway outlined the Parish Clerk's request for a policy statement for Privately Arranged (Not for Profit) Fossil Walks even though the Committee had previously agreed that we would not have a policy. Therefore it was proposed that Cllr Oatway draft a policy statement which states we have no policy for Privately Arranged (Not For Profit) Fossil Walks.

**h. Factory Building External Painting**

Cllr. Oatway reported that the South and West rendered elevations had been painted as high as possible with rollers from the ground. The Committee agreed that there had been a significant improvement.

**i. Plants / Beds**

Cllr Bender reported that the flowers would be planted in the planter on the Foreshore by Thursday 10th June.

**j. Three Counties Coast to Coast Charity Bike Ride on Sun 10 Sept 2017**

The Parish Clerk informed the Committee that she was still awaiting the risk assessment for their proposed activities on the Foreshore.

*Post Meeting Note:* The risk assessment has been received. However, after being reviewed by the Clerk it was found to be deficient. The Parish Council awaits receipt of a revised Risk Assessment for the event.

**k. Charmouth Sea Wall**

The movement of some of the armoured rock work to around the over sea defence wall steps should be carried out on 8th and 9th June.

**l. Shoreline Management Plan 2.**

The Parish Clerk is awaiting the outcome of the General Election for the Parliamentary district of Dorset West to send a letter about the review of SMP2.

**m. Foreshore Toilets Cleaning**

The Parish Clerk is requested to chase Chris Hibberd about providing details of the cleaning contract regarding frequency of cleaning the toilets and the works specification.

**n. Overflow Car Park – To consider quotes received.**

The proposal to accept a quote of up to £500 for compaction of overflow car park was not accepted by the Committee. After some debate Cllr Oatway agreed to look at proposals to provide a corridor around the over flow car park for pedestrians.

**o. CHCC Defects**

Cllr Oatway reported that CHCC had not responded adversely about their responsibilities for repairs so far.

**p. Foreshore Signs**

Cllr. Oatway reported that the discussions were still ongoing with Sally King.

**q. Recycle of Waste**

Cllr. Sheppard is awaiting further information from Dorset Waste Partnership.

**F1.7 DISCUSSION ITEMS**

**a. Boats parked on foreshore not in the boat storage area.**

The Committee is concerned about the rising number of boats parked on the Foreshore and not in the Boat Storage area. It was noted that one of the issues in the Williams Report was the boats. It was agreed that that:

- (i) The situation should be monitored to see whether the problem was growing; and
- (ii) The existing boats on the beach should be monitored to see whether they are launched (and how often) over Charmouth's foreshore.

**b. Japanese Knotweed**

The Committee considered the report from the Facilities Manager and agreed that an order should be placed with Environet for a survey and report at a cost of £240 plus VAT. Funds available from Foreshore General Maintenance budget

**c. Picnic Bench**

There has been a picnic bench missing from its plinth for some time on West Beach cliffs. The Facilities Manager has obtained a quotation for a picnic bench to the same design as the other picnic bench. Funds available from Foreshore General Maintenance budget

The Committee approved the expenditure of £130.00 for a replacement picnic bench.

### **F1.8 CORRESPONDENCE FOR ACTION**

An email has been received from resident regarding confusing dog signs on beach. The signs on the railings that protect the Sea Defence wall need the words 'West Beach' over printed with 'This Part of West Beach' The Facilities Manager is requested to obtain such a sticker.

### **F1.9 CORRESPONDENCE/OTHER ISSUES TO NOTE**

The Parish Clerk informed the Committee that a phone call had been received from a beach hut tenant who had noticed drug paraphernalia on the upper platform area. Police have been informed.

### **F1.10 IN COMMITTEE**

One of the tenants appears to be contriving the terms of the lease.

The meeting concluded at 9:15 pm.

Signed .....

Dated .....

### **Proposals and Actions**

The Facilities Manager:

- Item F1.7a – To monitor boats stored on the foreshore not in the boat area and boats launched.
- Item F1.8 - To obtain a quotation for a sticker over the existing dog signs.

The Parish Clerk:

- Item F1.6l - To write to the new Member of Parliament for Dorset West regarding a review of the Shoreline Management Plan 2.
- Item F1.6m – To write to Mr. Chris Hibberd about the specification etc. for the foreshore toilets.
- Item F1.10 - To write to the tenant.

Finance Committee

- Item F1.6b - To note the expenditure of up to £50 for the printing of the Beach Management Plan.
- Item F1.7b - To note the expenditure of £240 for a Japanese knotweed survey.
- Item F1.7c - To note the expenditure of £130 for the purchase of a replacement picnic bench.

Proposal to Council

- Item F1.6f - Policy statement regarding memorial benches.
- Item F1.6g - Policy Statement regarding privately arranged (not for profit) fossil walks.