Charmouth Parish Council

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MINUTES OF THE FORESHORE COMMITTEE MEETING HELD AT 7:30PM ON TUESDAY 20 OCTOBER 2026

In attendance: Cllrs, Judith Sheppard, Julie Leah, Melanie Harvey, Sally Ann Roberts, Katie Moore and the Office Manager, Katherine Besant

FS53.26 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS
There were no public questions, comments or representations

FS54.26 APOLOGIES FOR ABSENCE
Cllr Jane Bremner - Holiday

FS55.26 DISPENSATIONS
There were no dispensations.

FS56.26 DECLARATIONS OF INTEREST
There were no declarations of interest received

FS57.26 MINUTES

RESOLVED that the minutes of the meeting of the Foreshore Committee held on the 18 August 2026 be agreed as a correct record and signed.

FS58.26 MATTERS ARISING FROM MINUTES
Cllr Sally Ann Roberts was present at the last meeting on 18 August 2026

FS59.26 PROGRESS REPORTS
a. Buoys – the buoys have been removed from the sea by Lyme Regis Harbour; one buoy was missing. A decision on whether to install the buoys next Summer will be discussed further at the next meeting
b. Swimsafe UK – the website is now linked to the Parish Council website
c. Foreshore Assent Document – Cllrs Judith Sheppard and Julie Leah are reviewing the document before the renewal in 2027
d. Toilet signs – the signs have been collected ready to be installed
e. Testing drums of liquid – The drums have been collected and disposed
f. Fossil Walks (Guided) Code of Practice – additional leader – Cllr Judith Sheppard wrote to the unregistered guide, but no reply has been received
g. DCF Conference – Cllrs Judith Sheppard and Julie Leah are attending in November

h. Signs at the beach/webpage – The principal authorities' signs must stay, and it was agreed to try 'You are here' stickers to the maps to make them clearer. However, some of the other dog signs could be reduced. The committee agreed with a draft sign directing people to dog friendly beaches. The office manager will get a quote for two signs.
Cllr Julie Leah drafted a sign for the A board to highlight the hazards at The Foreshore for all water users
It was agreed to have a page on the Council website for Safety and Advice to cover water safety, dogs and drones
A request for a sign highlighting that drones are not permitted by the benches was refused but an up-to-date sign will be put on the A board
i. Recycling bin – a second bin has been ordered, the supplier is waiting for an aperture lid
j. Sign on the bridge – the office manager has had some discussion with the ward councillor and drafted a sign to highlight risk of injury and poor water quality. The committee agreed to get a quote.

FS60.26 HAZARD & INCIDENT REPORT
a. Fire – toys in the recycling box were set alight – to note
b. Damaged benches – two benches were damaged over the bank holiday weekend due to the weather. They have now been repaired

FS61.26 ENVIRONMENT MATTERS
There were no environment matters to report

FS62.26 DISCUSSION ITEMS / TO BE NOTED
a. CCTV at The Factory – a request from the maintenance team to install CCTV. The committee have previously investigated this and as it is complicated and costly they have decided not to pursue again. The clerk will approach the National Coastwatch Institution to see if it is possible to get images from their cameras if an incident occurs
b. Blue beach hut rental in the summer holidays – letting of the blue hut for a maximum of one week during the summer holidays will be considered further
c. Step repairs/works on the new steps – temporary repairs were carried out on 26th September. The works for the new steps will start on 2nd November depending on the weather
d. Surfboards – a request to store a surfboard at the beach was rejected by the committee
e. Fire alarm – a recent fire alarm call out will be discussed at the next Finance meeting
f. Benches removed from the seafront – due to very high tides the benches have been removed
g. Budgets 2027/2028 – reviewed and agreed. It was confirmed that there is already and bike rack at The Foreshore.
h. Charges 2027/2028 – it was agreed to reduce the daily boat launching fee and to keep all other charges the same.
i. Just Park scam – report of a possible scam by a visitor to the Foreshore which has been reported to the Just Park Operations department

j. Christmas Rota – to note. Cllrs Judith Sheppard and Katie Moore will cover for one day
k. Mammals SOP – reviewed and updated

FS63.26 FUTURE COAST CHARMOUTH

a. Updates – Cllr Judith Sheppard reported this item in Committee later in the meeting

FS64.26 CORRESPONDENCE RECEIVED

a. Permissions
(i) Metal Detecting – the total is 58, 2 extra since August
b. Pebble Collection – a request was noted. The Clerk has responded confirming that this is prohibited
c. Car Parking enquiry/permits for Charmouth School – a request for permits was agreed by the committee at a cost of £60 per permit, for weekdays during term time

IN COMMITTEE

a. Update on Future Coast Charmouth – Cllr Judith Sheppard reported an update from the recent meeting

PROPOSALS TO FINANCE & GENERAL PURPOSES COMMITTEE

FS62.26 Charges 2027/2028 to reduce daily boat launching fee. Keep other charges the same

The meeting closed at 8.40pm

Signed .....

Date .....