

Charmouth Parish Council

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9 April 2026

To: All members of Charmouth Parish Council's HR Committee

You are summoned to a Meeting of Charmouth Parish Council to be held in the Mallory Hayter Room, The Elms, St Andrew's Drive, Charmouth on Wednesday 15 March 2026 at 12.30pm (immediately following the previous meeting) when the following business will be transacted.

Yours faithfully

Lisa Tuck
Parish Clerk

AGENDA

HR26/08 APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members must decide whether the reason(s) for a member's absence are accepted.

HR26/09 DECLARATIONS OF INTEREST

Members to declare any interest they may have in agenda items that accord with the requirements of The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464).

HR26/10 MINUTES

Approval of minutes of the committee meeting held on 4 March 2026 (**ATTACHED A**) and receive matters arising.

HR26/11 STAFF UPDATES

- (a) STAFF MEMBER NO. 5;
- (b) STAFF MEMBER NO. 3;
- (c) STAFF MEMBER NO. 10;
- (d) STAFF MEMBER NO. 1.

HR26/12 SEASONAL BEACH ASSISTANT 2026 - UPDATE

HR26/13 ADDITIONAL COVER WHEN REQUIRED