

# Charmouth Parish Council

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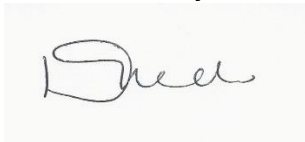
**30 January 2020**

**To: All members of the Charmouth Parish Council, HR Committee**

**Ladies and Gentlemen:**

**You are summoned to a meeting of Charmouth Parish Council HR Committee to be held in the Mallory Hayter Room, The Elms, St Andrew's Drive, Charmouth on Tuesday 4 February 2020 at 11.00am when the following business will be transacted.**

**Yours faithfully**



**Lisa Tuck  
Parish Clerk**

## **AGENDA**

Members: Jane Bremner, Martin Sayers, Kay Solomon (ex officio Peter Noel and Paul Oatway)

- 1. PROCEDURES**
  - (a) To appoint a Chair of the HR Committee
  - (b) To appoint a Vice Chair.
- 2. APOLOGIES FOR ABSENCE**
- 3. DISPENSATIONS**
- 4. DISCLOSURE OF INTERESTS** - To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
- 5. MINUTES** - To resolve that the minutes of the meeting of the HR Committee held on the 10 July 2018 (attached) be signed as a correct record.
- 6. REVIEW OF EMPLOYMENT DOCUMENTS**
- 7. FUTURE POLICY OF PAYMENT FOR SICK LEAVE**
- 8. CARBON FOOTPRINT – STAFF GUIDANCE DOCUMENT**
- 9. STAFF APPRAISALS**