

Charmouth Parish Council

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MINUTES OF A SPECIAL MEETING OF CHARMOUTH PARISH COUNCIL HELD AT THE ELMS ON TUESDAY 14th AUGUST 2018

PRESENT: Cllrs. Peter Noel (Chair), Gerry Bearpark, Graham Bender, David Clifford, Judy Fellingham, Paul Oatway (Vice Chair), Martin Sayers, Kay Solomon.

IN ATTENDANCE: Lisa Tuck, Parish Clerk.

106.18 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

There were none.

107.18 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Judith Sheppard (holiday).

RESOLVED to agree the apologies for absence and the reasons given.

108.18 DECLARATIONS OF INTEREST

None declared.

109.18 ACCOUNTS FOR APPROVAL FOR AUGUST

RESOLVED to approve and accept the Accounts for Approval for August 2018.

HMRC (PAYE)	£2,110.99
HMRC (VAT)	£981.00
MAC Building Ltd	£27,333.98
Land Registry	£3.00
Lyreco	£59.21
Cartridge Save	£64.50
Mole Avon	£8.99
Garry Pitcher	£58.46
Lyme Locks	£87.00
Target Pest Control	£850.00
C B Potts	£984.92
Amazon	£9.89
Sparkbrights	£251.23
Dorset CC	£56.00

Prospect Garage	£229.87
Woodberry	£66.00
Solopress	£49.20
Bridport Building Supplies	£31.08
Travis Perkins	£174.60
I Clean	£135.00
A J Supplies	£26.40
ICO	£40.00
Shredding Machines.co.uk	£167.94

£33,779.26

110.18 IN COMMITTEE

RESOLVED that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

(a) TO APPOINT A LETTING AGENT FOR THE ELMS GROUND FLOOR FLAT – Cllr Oatway explained the revised report circulated at the meeting following quotes from two more agents. In line with the recommendation it was

RESOLVED that the Parish Council negotiate with Agent 1 to establish whether their charges are as low as suggested and if lower than Agent 2, engage with them as the letting agents and property management agents, subject to terms and conditions being agreeable to the Parish Council Chairman and the Clerk. Otherwise to engage with Agent 2 as the letting and property management agents, subject to the terms and conditions being agreeable to the Parish Clerk as they currently appear to have submitted the lowest bid. Costs not to exceed 90% of the first month's rental for start up costs and 10% of the rental as management fees.

(b) TO AGREE OWNER'S WORKS LIST PRIOR TO OCCUPATION – Cllr Oatway circulated a second report which itemised the Works List. It was

RESOLVED that up to £2000 be approved for the additions set out in the list as well as window coverings and refuse bins.

Cllr Oatway thanked Cllr Fellingham for all her hard work in choosing fixtures and fittings to ensure that the finished flat looked as good as possible. He was aware that a lot of time had gone into this. This sentiment was endorsed by the whole Council.

Meeting closed at 7.43pm