

Charmouth Parish Council

Council Office The Elms St Andrew's Drive Charmouth Bridport Dorset DT6 6LN

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6 December 2018

To: The Chairman, Peter Noel, and all members of the Charmouth Parish Council, Finance and General Purposes Committee

Ladies and Gentlemen: You are informed of a meeting of Charmouth Parish Council Payment Authorisation Sub-Committee to be held at The Elms, St Andrew's Drive, Charmouth on Monday 17 December 2018 at 11.45am when the following business will be transacted.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Lisa Tuck', is written over a light grey rectangular background.

Lisa Tuck, Parish Clerk

AGENDA

- 1. ACCOUNTS FOR APPROVAL (DECEMBER)**