

# Charmouth Parish Council

Council Office The Elms St Andrew's Drive Charmouth Bridport Dorset DT6 6LN

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**12 December 2019**

**To: The Chairman, Peter Noel, and all members of the Charmouth Parish Council, Finance and General Purposes Committee**

**Ladies and Gentlemen: You are informed of a meeting of Charmouth Parish Council Payment Authorisation Sub-Committee to be held at The Elms, St Andrew's Drive, Charmouth on Wednesday 18 December 2019 at 11.30am when the following business will be transacted.**

Yours faithfully

A handwritten signature in black ink, appearing to read 'Lisa Tuck', is placed over a light grey rectangular background.

**Lisa Tuck, Parish Clerk**

## **AGENDA**

### **1. SUPPLIER PAYMENTS (DECEMBER)**