

# Charmouth Parish Council

Council Office The Elms St Andrew's Drive Charmouth Bridport Dorset DT6 6LN

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Telephone (01297) 560826 E-Mail [charmouth@dorset-aptc.gov.uk](mailto:charmouth@dorset-aptc.gov.uk)



## CHARMOUTH PARISH COUNCIL MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING HELD AT 18:30 ON TUESDAY 24<sup>th</sup> APRIL 2018 AT THE ELMS

In attendance: Cllrs Martin Sayers (Chairman); Judy Fellingham; Graham Bender and the Deputy Clerk, Melissa Kirkby.

### PCS 9.1 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

Three members of the public were present, P Hayter; S Edwards; S Hillier. Sarah Edwards spoke on behalf of the Allotment Society regarding their application for a contribution of the Section 106 Funds that are available from West Dorset District Council. They would like to use any money received towards improving access to the allotments. It is very slippery at times and would be extremely difficult for any disabled members to get to the allotments. They have some money of their own and would also fund raise. There are nine full allotments with some sub-divided. The Chairman, Cllr Sayers thanked them all for attending. As their application included quotes, the Committee's considerations would take place 'In Committee'. The members of the public then left the meeting.

### PCS 9.2 APOLOGIES FOR ABSENCE

David Clifford, away.

**RESOLVED** to accept the apologies and reasons given.

### PCS 9.3 DISPENSATIONS

None were received.

### PCS 9.4 DISCLOSURE OF INTERESTS

There were no disclosures.

### PCS 9.5 MINUTES

**RESOLVED** that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 27<sup>th</sup> February 2018 and circulated to members were agreed and signed by the Chairman.

## PCS 9.6 PROGRESS REPORTS

- a. Footpaths –
  - i) Local Paths funding – Deputy Clerk has sent a chasing email. Response awaited.
  - ii) Footpath gate damage – Deputy Clerk has sent a chasing email. Response awaited.
  - iii) Footpath 12 – Waiting for update from Dorset County Council.
  - iv) Footpath 14 – The Footpath Warden had checked this footpath which was closed several years ago. Fencing has been erected where Footpath 14 from the beach meets Footpath 27 from the far end of Higher Sea Lane. There is no date set from Dorset County Council about when the re-routed Coast Path will re-open.
- b. Dog bin installation – Installation of the bins at the St Andrews Community Hall and also the junction of Bridge Road /The Street has been ordered from DCC and is due to be installed in the first week of May.
- c. Non-essential Highway Maintenance – The Deputy Clerk is to arrange a meeting with WDDC and Cllr Noel and Cllr Sayers.
- d. Repairs to Lych Gate – Cllr Sayers reported that once the tiles had been taken off the Lych Gate roof, it revealed that further work was necessary. The extra cost of would amount to £1250 and was approved in accordance with Financial Regulation 4.5 by the Clerk, the Chairman and the Committee Chairman.
- e. Playing field wall – The Deputy Clerk has sent letters to the owners of both properties where the wall is cracking, asking them to make repairs to the wall. No response has been received so far.
- f. Bus Stop markings – The Clerk has contacted DCC Highways Department and has requested that the bus stop markings are repainted in front of the bus shelter on the south side of The Street in front of The Elms. Waiting for a reply.
- g. Scout Hut Lighting – It was decided to discuss this item In Committee under Section 106.
- h. Remembrance Sunday 2018 – Cllr Sayers had contacted a musician to attend but they were already booked. The Committee agreed that the Road Closure application should be for a bit longer, as it wasn't enough last year. The members also agreed with Cllr Sayers' idea that they should ask Cllr Bearpark if he would co-ordinate the day.

## PCS 9.7 DISCUSSION ITEMS

- a. Pavilion Break In – There had been a break-in at the Pavilion in March. Windows had been broken and the incident reported to the Police. Due to this, the idea of security grills to the windows was discussed. As this had not happened before and it was decided to treat it as a one-off incident and not progress the idea of grill further at this time.

- b. Cemetery Documents – The Deputy Clerk advised the Committee that she was working on producing new documents to regulate the use of the cemetery and have the appropriate paperwork etc. There was a discussion about the length of time that the Rights of Burial deed should be valid for. It was agreed by all that the period should be 100 years.

**PCS 9.8 CORRESPONDENCE AND COMMUNICATIONS**

- a. Email received from Deborah Winstone about the South West Coast Path access (see item 9.6aiv). The Footpath Warden’s comments had been sent to her confirming that the fencing does not impede passage on either the open portion of Path 14 or Path 27.
- b. Charmouth Events Committee had sent an email listing the dates of their activities for this year, which the Committee noted.
- c. An email had been received from John Calder regarding the preservation of the wild flowers that grow along Charmouth Bypass. As this is managed by Highways Department at County level, the Parish Council has no control over the areas cuts. The Committee was sympathetic to Mr Calder’s concerns and asked the Deputy Clerk to contact Highways England to see if anything could be done.

**PCS9.9 IN COMMITTEE**

**RESOLVED** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business in view of the likely disclosure of confidential matters about information relating to an individual, and information relating to the financial or business affairs of any particular person, within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

- a. Playing Ground Equipment

It was agreed to propose to Finance Committee to accept the lowest quote.

- b. Section 106 Funds – The schemes to improve the Allotment Society, Bowls Club and Scout Hut were approved.

Meeting closed at 7.40pm

Signed .....

Dated.....

**Proposals to Finance Committee**

1. Playground Equipment Quote

DRAFT