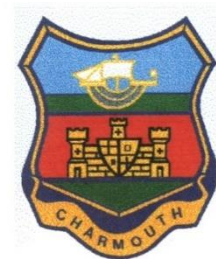


Charmouth Parish Council

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MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING HELD AT 6:30PM ON TUESDAY 25TH APRIL 2023

In attendance: Cllrs Jane Bremner, Andrew Lightfoot, Katie Moore (Chair), Peter Noel (ex officio), Martin Sayers (Vice Chair) and the Deputy Clerk, Melissa Kirkby

PCS12.23 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

John Calder was in attendance. He spoke about the Council's website notice and Shoreline article on the A35. His opinion was that the information in it is wrong and that the Council should put the record straight. Jane spoke in reply explaining that the councillors had met with National Highways and been updated about the plans for the A35 maintenance and had written the articles with the information given to them by National Highways. She also pointed out that the A35 and roundabout is outside of the parish boundary and therefore the Committee did not want to spend too much time on this issue as it is not within the Council's area.

PCS13.23 APOLOGIES FOR ABSENCE

There were none.

PCS14.23. DISPENSATIONS

There were none.

PCS15.23 DECLARATIONS OF INTEREST

Martin Sayers declared an interest in Charmouth Library with reference to item PCS20.23 d(i).

PCS16.23 MINUTES

It was

RESOLVED that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 28th February 2023 were agreed as a correct record and signed.

PCS17.23 MATTERS ARISING FROM MINUTES

There were none.

PCS18.23 PROGRESS REPORTS

a. Highways / A35

Jane had nothing further to add about the meeting between councillors and National Highways.

b. Speedwatch

The Chair reported that the Clerk had sent the slides of the presentation to Jacqui Polley. She has replied that she has stepped back from Speedwatch due to family issues. Only two other people have expressed an interest in volunteering. The Chair concluded that it was not possible to carry this project forward without enough volunteers.

c. Cycle parking

The Chair reported that the Deputy Clerk has been chasing Adam Frost at Dorset Council about this and is still waiting for a cost from him. The members agreed that the location should be on the pavement between the Jubilee Garden and the gates. He believes they may be able to get three hoops on either side of the gates by the noticeboard. Roughly you need to allow @ 800mm either side of the hoop and @ 1.0m away from the wall. He has offered a site meeting to measure up and agree the location of the stands. The Deputy will keep chasing for a cost.

d. Play Equipment scheme to replace worn play tower

The Deputy Clerk reported that herself, Peter Noel and Martin Sayers had met with Creative Play at the playing field to discuss the replacement of the tower play equipment. The representative chatted about various options and it was agreed to have a meeting on site before the next Committee meeting. The Deputy had then received an email saying that the equipment wanted was not possible due to the slope of the ground, but they could use a different piece of equipment and make it bespoke to fit in the area. They said that they could not access the site via Barrs Lane and would not give an estimate of costs unless another access route could be found. The members agreed that this was going to work out too expensive if even possible and that the original quote from Sovereign Play should be pursued. The Deputy Clerk would liaise with them about a special needs swing and a coronation plaque.

e. Orchard Trees

Jane Bremner reported that the trees were doing well. She has purchased some metal tree labels with the variety of each tree on, which she will take down to the orchard and put in place. Everyone agreed this was a lovely idea. Jane has given a map of the trees to the Facilities Manager so there is a record of which trees are where for future reference. She also hopes that the tree information is included in any future information plaques.

f. Boundary Wall Repairs

The Deputy Clerk wrote to the owner of both the properties backing onto the wall. No 11 has replied and said that the repairs have been carried out.

g. Ash Tree work

The Chair reported that when the tree surgeons started work, a second ash tree adjacent to the dangerous four stemmed one, also had significant ash die back and was required to be felled as well. They agreed to undertake this as part of the original quote and permission was given by the Clerk.

The Deputy Clerk also reported that there was still the non-urgent tree work to be carried out. She asked if the members were happy for the work in the original Hardy's quote to be carried out this year? The members agreed to the none urgent work to be carried out, as per the quote for £3420, from this year's budget.

PCS19.23 HAZARD & INCIDENT REPORT

The Chair reported that there had been some fly tipping in the village which had been reported to the police.

PCS20.23 DISCUSSION ITEMS / TO BE NOTED

a. Zurich Insurance play equipment inspection report.

The Chair reported that the members had the email from Zurich. The defects noted are:

- Corrosion to the three pieces of gym equipment;
- Uneven entry and outrun of the slide;
- General uneven ground and compacted surface depletion.

Martin Sayers asked if the staff could make the paint finish of any repair match up with the existing finish? Or if not, would it be possible to use a contractor? The Deputy Clerk will speak to the Facilities Manager.

b. Safeguard policy for discussion and proposal to Full Council

The draft Safeguarding Policy had been circulated to all the members. There were no comments and it was agreed to propose approval to Full Council.

c. Budget allocation for purchase of plants for Jubilee Garden and planters

The members agreed that a maximum spend for the Jubilee Garden and the existing four Lower Sea Lane planters should be £250. Andrew Lightfoot will be going to Groves to purchase the plants and compost.

d. Environment Group items not covered elsewhere:

i) Charmouth in Bloom – SW In Bloom application

The application has been entered and accepted. It was agreed to create a poster to display in many locations around the village, to advertise for volunteers. The Deputy Clerk would be the contact.

Andrew Lightfoot reported that the Charmouth Library had seed packets that they would give to the Council. It was agreed by all to accept these and sow at the Queens Canopy in the Playing Field and at the Cemetery and possible at the foreshore by the toilets.

ii) Hedge planting around bowling green

Jane Bremner reported that she had spoken to the Bowls Club and they were happy with the proposed location of a hedge. The members all agreed with the proposed hedge location.

iii) Information plaque

Jane Bremner reported that she was working on this and would report to the next meeting.

iv) Differential mowing

Jane Bremner pointed out that the grass around the Queens Canopy had not been cut for a year. She thought that a year's trial would highlight any problems and then solutions could be found. It was agreed that Katie Moore and Peter Noel would meet with the Facilities Manager to discuss the exact location of the areas to be left and the paths mowed.

v) RHS grant application

Andrew Lightfoot reported that the SW In Bloom groups in the village could apply for RHS funding if their applications were in by the beginning of May. Replies have been received from the school who want to build an apple orchard. The members were all agreed on Andrew submitting an application.

e. Report of Cllr Belinda Bawden's meeting with Dorset Council Highways:

i) Request for litter bin to be installed at the westbound bus stop opposite St George's Close

The members discussed the request that had been made to Belinda at her surgery. No other requests have ever been received for a bin in this location and so the members agreed that the cost and time were not warranted and the request was refused.

ii) Highways Enforcement

No further information was received about this item.

iii) Timing of lights for pedestrians

No further information was received about this item.

iv) Speeding

Belinda had spoken to Dorset Council about this and they had replied to her with the information that they had supplied to the Committee last year about Speed Indication Devices. There was no change and so the members agreed that this would not be taken forward at this time.

v) Engine Idling

No further information was received about this item.

vi) Road surfaces and potholes

No further information was received about this item.

vii) Near misses and other road or parking related concerns

No further information was received about this item.

PCS21.23 CORRESPONDENCE

- a. Email request for permission for the Parties in the Park

The Chair reported that Charmouth Events Committee have asked permission for Parties in the Park on May 6th and August 5th for which the Clerk has given approval for. The Clerk has had the risk assessment, which is completely satisfactory. She already has a copy of the insurance certificate which covers both events. The Clerk did point out that additional new trees have been planted at the bottom of the playing and these are still vulnerable. She also told them that they would be the differential mowing taking place.

- b. Email request for permission for the Scouts to camp behind the bowling green on 29th April

The Chair reported that the Scouts had asked permission to camp behind the bowling green on 29th April and this had been granted by Clerk.

- c. Email received from National Highways Route Manager for the A30/A35 DBFO

The Chair reported that a request had been received for a councillor to meet with National Highways for a route walk for A35 in June. It was agreed that Jane Bremner would meet with them.

PCS22.23 IN COMMITTEE

No items.

The meeting closed at 7.25 pm.

Signed

Dated

Propose to Full Council

- PCS20.23 b. Safeguard policy for discussion and proposal to Full Council