

# Charmouth Parish Council

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## CHARMOUTH PARISH COUNCIL MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING HELD AT 18:30 ON TUESDAY 27<sup>th</sup> AUGUST 2019 AT THE ELMS

In attendance: Cllrs Martin Sayers (Chairman); Jane Bremner, Judy Fellingham, Peter Noel, and the Deputy Clerk, Melissa Kirkby

### PCS19.19 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

There were no public in attendance.

### PCS20.19 APOLOGIES FOR ABSENCE

Apologies were received from Maralyn Hinxman, family commitment and Paul Oatway, illness.

### PCS21.19 DISPENSATIONS

None were received.

### PCS22.19 DECLARATIONS OF INTERESTS

There were no disclosures.

### PCS23.19 MINUTES

**RESOLVED** that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 25<sup>th</sup> June 2019 and circulated to members, following amendment of PCS10.19 to read St Andrews Drive, rather than Lower Sea Lane, were agreed and signed by the Chair.

### PCS24.19 PROGRESS REPORTS

#### a. Footpaths -

i) Footpath gates replacement – Cllr Sayers explained the background to new Cllr Bremner. No response from Dorset Council has been received to date, about remedial work to the remaining broken footpath gates.

ii) Footpath 12 – Cllr Sayers explained the background of the encroachments onto Footpath 12 and the steps being taken by Dorset Council. No further information has been received to date.

#### b. St Andrews Drive Parking Sign -

Cllr Sayers reported that he had been to visit the residents who had issues with the parking sign and yellow lines. Now they are in possession of all the information regarding the signage they are happy to leave things as they are.

## **PCS25.19 DISCUSSION ITEMS**

### **a. Committee Terms of Reference -**

The Deputy Clerk had circulated some preliminary ideas of what could be included in a Terms of Reference document. The members discussed these ideas and alterations and suggestions were made for the Deputy Clerk to incorporate and bring back for future discussion.

### **b. Playground Equipment -**

The matting under the new play equipment is showing through the turf and causing a trip hazard. The Deputy Clerk has contacted the company who installed it and is trying to arrange a site visit.

### **c. Remembrance Day Parade -**

The local lady who has provided the flowers for the church service in previous years is happy to do them again. The cost is for the flowers only she provides her time and labour for free. All members agreed and accepted the quote of £290. It was reported that Cllr Oatway had offered to be a road marshall and is happy to co-ordinate the road closure for the Remembrance Day parade.

## **PCS26.19 CORRESPONDENCE AND COMMUNICATIONS**

### **a. Low Carbon Dorset -**

An email had been received advising that technical support and grant funding is available for energy efficiency and renewable energy projects funded by the European Union. There were no projects to put forward.

### **b. Wild Flower Meadow -**

A letter had been received from a resident suggesting a wild flower meadow with fruit trees on part of the Playing Field. They had mentioned involving the Gardeners Club and being able to contribute to the costs. Cllr Bremner gave some information on wild meadow flowers and that they need good planning and maintenance. Concern was expressed about the maintenance of the meadow and it was decided to go back to the resident and ask them to provide more information on whether the Gardener's Club would be able to contribute time to the upkeep etc.

### **c. Dog Bins -**

A request had been received for a dog bin to be located at the Axminster Road end of the village. The members agreed that the current provision of dog bins and their siting was adequate for the footfall of the village.

## **PCS27.19 IN COMMITTEE**

### **a. Lease 11 issue was noted.**

Meeting closed at 7.22pm