

# Charmouth Parish Council

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## MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING HELD AT 6:30PM ON TUESDAY 19 AUGUST 2025

In attendance: Cllrs, Katie Moore, Mike Smith, Martin Sayers, Jane Bremner, Melanie Harvey and the Administrator, Katherine Besant

### PCS39.25 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

There were no public questions, comments or representations

### PCS40.25 APOLOGIES FOR ABSENCE

There were no apologies

### PCS41.25 DISPENSATIONS

A written request for dispensation was received from Cllr Mike Smith concerning The Pavilion. Permission was granted for this in the future

### PCS42.25 DECLARATIONS OF INTEREST

Cllr Mike Smith declared an interest in items PCS48.25c and PCS48.25e

### PCS43.25 MINUTES

It was

**RESOLVED** that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 17 June 2025 be agreed as a correct record and signed.

### PCS44.25 MATTERS ARISING FROM MINUTES

### PCS45.25 PROGRESS REPORTS

#### a. Roads

(i) Parking around the village - A report had been circulated with correspondence and details of the meeting which Cllrs Katie Moore and Martin Sayers attended with Cllr Belinda Bawden, Dave Carey the Community Highways Manager for Dorset Council and Dawn Heath, Community Highways Team Leader for Dorset Council. The meeting was very useful and highlighted areas with parking problems around the village:

#### **Bridge Road.**

Double yellow lines both sides of the road from fire station site onto the main road provide appropriate protection of access for emergency fire station use.

In the event of an incident being raised in the Wesley Close area access via The Street and Lower Sea Lane should allow sufficient access for the hoses to deal with the incident. Emergency 24-hour access via Wesley Close is not required.

### **Wesley Close**

The single line markings from the village hall to Lower Sea Lane with parking restrictions limited from 8am to 5 pm were considered appropriate.

It was suggested the parking spaces at the village hall and youth club could be line marked to give a visual indication using the recognised parking bay measurements. Parking on the kerb is not illegal, obstructing access and driving on the kerb is an offence.

Action - The parish council will write to the housing association on the unmarked part of this road. Requesting occupants use the designated parking slots when possible and when necessary, they ensure access for buggies etc is maintained when parking on the kerb.

### **Nisa Parking**

The traffic wardens will be reminded of the limited parking time allowed outside Nisa and try to police this area more frequently.

### **The Street Parking Zigzag area.**

This is a police matter, and individuals can report offences directly on the online police portal.

### **General road markings**

Many of the yellow single and double lines on Lower Sea Lane and The Street respectively are faded. If more than 70% faded Dorset Council should arrange remarking.

Previously Residents Parking permits were not popular and too costly

(ii) Speed Survey – Correspondence with Joe Allen Principal Technician at Dorset Council had been circulated. The request for surveys had been processed and was currently taking place around the village. When the data has been received the Council will run a resident's survey

### **b. Pavilion Refurbishment**

The Working Group have received advise on solar panels but after a survey the roof may not be strong enough. There are options for an efficient electrical system, the group will seek more quotes. They are also looking at a wet room which can be used by all genders. It was confirmed the toilets will still be outside but can be accessed from inside via the veranda. The Committee want to ensure that the Pavilion is maintained for future use.

### **c. Maintenance Updates**

The new surfaces for the slide and information board were noted. Cllr Mike Smith queried an indented area within the playground which will be monitored.

### **d. Real Time Information Signs at the bus stops**

This is now on hold following a request from Dorset Council

## **PCS46.25 HAZARD & INCIDENT REPORT**

There were no hazard and incidents reported

## **PCS47.25 ENVIRONMENT WORKING GROUP ITEMS**

Their next meeting is taking place on Tuesday 16<sup>th</sup> September at the Bank Café

**PCS48.25 DISCUSSION ITEMS / TO BE NOTED**

a. Van in Barrs Lane

It had been reported that a camper van was parking in Barrs Lane the owner of the lane had been informed. The van has since moved and the occupants have been offered accommodation

b. Tree boundary between the allotments and cemetery

It was agreed that the Allotment Society can prune back the sycamore trees on the boundary between the allotments and cemetery.

c. Relocation and replacement of the Charmouth Events shed

Cllr Mike Smith reported his views and left the meeting. The committee will write to the Events Committee asking for clarification

d. Party in the Park

Permission was authorised by delegated authority. The event took place on 9<sup>th</sup> August

e. Football Club request to use a shed

Cllr Mike Smith left the meeting. A request had been received from the Football Club asking if they could use the vacant shed that the bowls club used to store their equipment. This was agreed by the committee

f. Fly tipping in Higher Sea Lane

An abandoned trailer filled with items was reported to Dorset Council. The administrator will report the table selling fossils on a public highway

g. Remembrance Day

A road closure and associated consultation has been submitted. The clerk is seeking a quote for the flowers.

**PCS49.25 CORRESPONDENCE**

There was no correspondence

The meeting closed at 7.15pm

Signed .....

Date .....