

Charmouth Parish Council

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MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING HELD AT 6:30PM ON TUESDAY 18 AUGUST 2026

In attendance: Cllrs, Martin Sayers, Mike Smith, Melanie Harvey, Jane Bremner and the Office Manager, Katherine Besant

PCS36.26 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

There were no public questions, comments or representations

PCS37.26 APOLOGIES FOR ABSENCE

Katie Moore - Family

PCS38.26 DISPENSATIONS

Cllr Mike Smith holds an ongoing dispensation relating to the Pavilion refurbishment

PCS39.26 DECLARATIONS OF INTEREST

Cllr Mike Smith declared an interest in Events Shed PCS42.26c and Football Club PCS45.26a

PCS40.26 MINUTES

It was

RESOLVED that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 23 June 2026 be agreed as a correct record and signed.

PCS41.26 MATTERS ARISING FROM MINUTES

There were no matters arising from the minutes

PCS42.26 PROGRESS REPORTS

a. Roads

- (i) 20mph Application draft – Cllr Martin Sayers had started a draft application and asked for any comments. The committee agreed to go ahead
 - (ii) Speed Indicator Device – Further correspondence advised of additional costs. The committee agreed to review the application later.
 - (iii) Highways Meeting – Cllr Martin Sayers attended a meeting in July. It was confirmed by Cllr Belinda Bawden that double yellow lines in Double Common are now on the Dorset Council works list
- b. Pavilion Refurbishment – the electric works have now been completed.

- c. Events Shed – on hold. The tree surgeon has applied for TPO permissions for the trees
- d. Monarchs Way Information Board – the board has arrived and will be placed in the Playing Field beside Barrs Lane in September
- e. Chain Link Fence and bowling green – a quote for the works was approved at The Full Council meeting. The Office Manager has contacted the contractor but no date for the works has been received yet.
- f. Trees – the quotation for the various works has been agreed at Full Council. The works will commence later in the year.

PCS43.26 HAZARD & INCIDENT REPORT

There were no Hazard or Incidents to report

PCS44.26 ENVIRONMENT MATTERS

Cllr Jane Bremner advised the committee that there is now a hosepipe ban in the area

PCS45.26 DISCUSSION ITEMS / TO BE NOTED

- a. Football Club – a letter received from the club asking for changing room upgrades will be discussed at the next Finance and General Purposes meeting
- b. Lyme Regis Youth Football Club – the club have accepted a new agreement and will confirm if they wish to use the Pavilion
- c. Scout hut light – another light was disconnected on the path; there is now only one light.
- d. Budgets 2026/2027 – The chair asked the committee if they have any ideas for future projects to report at the next meeting
- e. Water Tanks – the maintenance team asked if two Intermediate Bulk Containers could be purchased to harvest water at the Playing Field and Cemetery. It was proposed to Finance and General Purposes committee to agree up to £500 for two tanks. The Office Manager will research a water container more in-keeping with the cemetery.

PCS46.26 CORRESPONDENCE

- a. Highway Trench – a letter received from a resident in Charmouth asking for support for a request to Dorset Highways department asking for them to look at a trench outside their property. The committee agreed to refer this to the Cllr Belinda Bawden at Dorset Council also highlighting another trench outside The Court.

The meeting closed at 7.10pm

PROPOSAL TO FINANCE AND GENERAL PURPOSES COMMITTEE

PCS45.26e Water Tanks

Signed

Date