

Charmouth Parish Council

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CHARMOUTH PARISH COUNCIL MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING HELD AT 18:30 ON TUESDAY 5TH DECEMBER 2017 AT THE ELMS

In attendance: Cllrs David Clifford (Vice Chair); Paul Oatway (ex-officio); Graham Bender; Judy Fellingham; Ron and Jean Dampier, Footpath Wardens and the Deputy Clerk, Melissa Kirkby.

PCS 6.1 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

No members of the public were in attendance.

PCS 6.2 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Martin Sayers, away. It was
RESOLVED to accept the apologies and the reason given.

PCS 6.3 DISPENSATIONS

None were received.

PCS 6.4 DISCLOSURE OF INTERESTS

There were no disclosures.

PCS 6.5 MINUTES

RESOLVED that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 7th November 2017 and circulated to members were agreed, after a small amendment, and signed by the Chairman.

PCS 6.6 PROGRESS REPORTS

- a. Dog bin installation – It was reported by Cllr Clifford that there were two dog bins remaining. It was agreed to install the bins at the St Andrews Community Hall and also the junction of Bridge Road /The Street. Cllr Bender thought that more bins should be installed at the bottom of the village. The Facilities Manager will be asked to provide details of where any extra bins could be serviced with the least amount of manpower. **Action – Deputy Clerk**
- b. Devonedge development fencing – The Deputy Clerk had contacted the developer and had been informed that he was still waiting to hear from the railing supplier as to an installation date. The Deputy Clerk will monitor the situation and chase again when necessary. **Action – Deputy Clerk**

- c. Funding for Pavilion Showers refurbishment – Cllr Clifford updated the members with the dates for installation which will be carried out over four days from 5th March 2018.
- d. Non-essential Highway Maintenance – Cllr Oatway thought that he and Cllr Clifford should meet with DCC about highway maintenance and funding. **Action – Cllr Clifford to arrange meeting.**
- e. Lower Sea Lane Car Park & Toilets – Cllr Oatway updated the members following his meeting with the Clerk and WDDC. Probable transfer of the toilets and car park were discussed. The Clerk had advised it should be discussed by the Finance & General Purposes Committee as it crosses areas. Agreement will be sought to make a formal approach to WDDC to take over these facilities.
- f. Footpaths – This item was discussed after item 6.1
 - i) Local Paths funding – Ron Dampier has spoken to Russell Goff and is waiting for a reply about funding.
 - ii) Footpath gate damage – Ron Dampier explained about the gates at underpass have strips missing. **Action - Clerk to write to Russell Goff asking who is responsible for the repair of the gates.**
- g. Playing field wall – No response has yet been received from the letting agent. It was requested that if no contact is received by 15th December, then a recorded delivery letter should be sent.

PCS 6.7 DISCUSSION ITEMS

- a. Budgets -
 - i) Scout Hut lighting. Email received from Scout leader explaining the problems with lighting to the hut, was read to members. It was agreed to ask the Facilities Manager to get an initial quote to improve lighting to the area as an aid to future budgeting. **ACTION – Deputy Clerk**
 - ii) Play equipment – Cllr Clifford reported that the Clerk has written to neighbouring land owners requesting access to enable installation of play equipment in the playing field.
 - iii) Fees for cemetery – Agreed to not raise the fees for the following year.
- b. Remembrance Day Parade

Cllr Clifford reported that the day was a success with 180 attending the church which is the largest in memory. £325 was collected on the day.
- c. Bus Stop markings – Cllr Oatway proposed and it was agreed that the Council contact DCC Highways Department and it is requested that the bus stop markings are repainted in front of the bus shelter on the south side of The Street in front of The Elms.

PCS 6.8 CORRESPONDENCE AND COMMUNICATIONS

- a. Bowls Fence – Emails received regarding fence posts – Noted and that the repair work had already

- been carried out.
- b. Coast path hedge cutting – Correspondence received from resident – Noted.

PCS 6.9 IN COMMITTEE

RESOLVED that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business in view of the likely disclosure of confidential matters about information relating to an individual, and information relating to the financial or business affairs of any particular person, within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

- a. Repairs to Lych Gate –

Three quotes had been received for the necessary repairs. It was agreed to propose to Finance Committee that they accept the cheapest quote based on price, quality and delivery.

- b. Footpaths –

This item was discussed after item 6.1.

ClIr Oatway updated the other members on footpath issues.

Meeting closed 7.30p.m.

Proposals:-

1. Propose that the Council contact DCC requesting the bus stop markings are repainted in front of the bus shelter on the south side of The Street in front of The Elms.
2. Propose that the cheapest quote be approved for repairs to the Lych Gate.

Signed

Dated.....