

Charmouth Parish Council

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MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING HELD AT 6:30PM ON TUESDAY 13th DECEMBER 2022

In attendance: Cllrs Jane Bremner, Andrew Lightfoot, Katie Moore, Martin Sayers and the Deputy Clerk, Melissa Kirkby

PCS43.22 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

No public in attendance.

PCS44.22 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Peter Noel.

PCS45.22. DISPENSATIONS

There were none.

PCS46.22 DECLARATIONS OF INTEREST

There were none.

PCS47.22 MINUTES

It was

RESOLVED that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 25th October 2022 were agreed as a correct record and signed.

PCS48.22. MATTERS ARISING FROM MINUTES

There were none.

PCS49.22 PROGRESS REPORTS

a. Highways Issues – A35

Highway issues would be covered under the report from the Environment Working Group.

b. Cycle Parking facility

The Deputy Clerk had explained that following an email from Dorset Council confirming that once the locations are established, this can be referred to the delivery teams and they check for local constraints and if there is any underground statutory equipment that must not be blocked or damaged. They would then be able to do the installation. The Committee members confirmed that

a location next to the Jubilee garden (away from the neighbours door/gate) would be best. In future there may be space across the road at the side of the pharmacy building.

c. Homemade planters

The members agreed that the staff should not be asked to make planters for any outside organisation or individuals.

d. Footpaths – Temporary closure of path over wooden footbridge

The Chair explained that an email had been received from Dorset Council confirming that they had not been able to come to an agreement with the landowner to use the land to the east of the River Char as an alternative route for the temporary footpath closure. They will do their best to phase the work so that the footbridge can be opened for use at the weekends.

PCS50.22 HAZARD & INCIDENT REPORT

There were none to report.

PCS51.22 DISCUSSION ITEMS / TO BE NOTED

a. Environment Group – notes (attached B) inc. updates on the following items

- i) Cairn plaques - Jane had contacted CHCC and sent them drafts of the text and is waiting to hear back. The Clerk is going to contact Dorset Council and send the text as it is to find out the next stage. Then she can explore if Dorset Council will produce the plaques.
- ii) Charmouth in Bloom – The Working Group Meeting Notes covering this had been circulated.
- iii) There was nothing further to report to the Committee about the Charmouth in Bloom meeting held on 18th October.
- iv) Tree planting – Cllr Lightfoot reported that there was only about a dozen trees that had actually died and needed replacing. He said that Cllr Leah had obtained six hundred trees and she then raised the idea of planting hedging around the playing field and also around the bowling green. Cllr Lightfoot proposed to implement the idea and the members all agreed. It was agreed that the planting should start with the bowling green.
- v) Oak tree – An oak tree had been offered from Rotary for the Platinum Jubilee and the members agreed to accept this if still available.
- vi) Tree awareness campaign - The members were updated about this campaign which is just about trying to raise people's awareness of trees in the Charmouth conservation area.
- vii) Lower Sea Lane Garden volunteers - A volunteer has expressed an interest in maintaining the Jubilee Garden, and the proposal was agreed by all the members.
- viii) Requests to Parish Council – The Deputy Clerk was asked to arrange a meeting between the National Highways and the Environment Group members.

- x) The EW Group had also requested approval to implement some areas of differential mowing in the playing field. Cllr Bremner proposed that differential mowing be adopted to non-recreational areas. The route layouts would be sprayed out by the ground staff so that the areas could be agreed on. The members agreed to take the idea forward.
- ix) A35 verges - Cllr Bremner reported that at the Environment Group meeting, the communication with Highways England about management of the verges to maximise biodiversity was discussed, including John Calder's involvement.
- x) Recycling: bins and notices at the foreshore - It was noted that recycling facilities were on the foreshore committee meeting agenda. It was agreed to ask the Clerk to facilitate a phone call or letter to businesses at the foreshore regarding rubbish created by their businesses, especially takeaway food items.
- xi) Thermal imaging camera and "energy champions" - Cllr Lightfoot confirmed that the Vision 2030 project had bought a camera which was to be held by an 'energy champion' (Chris Lakeman-Fraser). Training has been provided for one camera operator and will then be offered to other people. The Deputy Clerk was asked to find out the cost of training from Belinda Bawden and when promotion of the scheme is possible.

b. Additional Play Equipment for play area

Cllr Sayers updated the members about the Playing Field wooden tower. He had looked into replacing it like for like. He had obtained a quote suitable for budget planning which was in the region of £15,000 to £17,000. There is £5,000 in the budget at the moment. The Chair proposed to ask the Finance Committee to put in next year's budget any funds available for this project, and it was agreed by the members. Cllr Sayers will speak to the Clerk and Facilities Manager about the design.

PCS52.22 CORRESPONDENCE

- a. Commonwealth War Graves Commission** - a request to install signs indicating war graves at Charmouth Cemetery had been received. The members all agreed to a sign and for Cllr Sayers to agree the actual size and design with the Clerk.

The meeting closed at 7.15 pm.

Propose to Finance

PCS51.22 b. Additional Play Equipment Budget funds