

# Charmouth Parish Council

Council Office The Elms St Andrew's Drive Charmouth Bridport Dorset DT6 6LN



Telephone: (01297) 560826 E-Mail: clerk@charmouthparishcouncil.gov.uk

## MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING HELD AT 6:30PM ON TUESDAY 16 December 2025

In attendance: Cllrs, Katie Moore, Mike Smith, Martin Sayers, Melanie Harvey, Jane Bremner and the Administrator, Katherine Besant

### PCS61.25 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

There were no public questions, comments or representations

### PCS62.25 APOLOGIES FOR ABSENCE

### PCS63.25 DISPENSATIONS

A written request for dispensation was received from Cllr Mike Smith concerning The Pavilion. Permission was granted for this in the future

### PCS64.25 DECLARATIONS OF INTEREST

Cllr Mike Smith declared an interest in PCS70.25c Events Shed

### PCS65.25 MINUTES

It was

**RESOLVED** that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 14 October 2025 be agreed as a correct record and signed.

### PCS66.25 MATTERS ARISING FROM MINUTES

There were no matters arising from the minutes

### PCS67.25 PROGRESS REPORTS

#### a. Roads

(i) Speed Survey – Speed Surveys had been received from Joe Allen at Dorset Council. It highlighted that south eastbound into the village centre on Axminster Road could benefit from a Speed Indicator Device (SID). It was proposed by the committee to take to the Finance and General Purposes meeting in January.

There was a discussion regarding 20 mph for The Street and Lower Sea Lane, this requires the Council to provide public engagement (Survey). It was proposed by the committee to take to Full Council.

(ii) Parking – Correspondence had been received from Sovereign Network Group a tenant and the caretaker from the Village Hall. It was explained to all parties that the

area was highlighted with parking issues. It was suggested by the committee that any further issues should be taken direct to Dorset Council Community Highways.

b. Pavilion Refurbishment – the clerk suggested three options for the way forward. The committee agreed to scale back the grant application to only include the plumbing and electrics which will make the project less than the £25000 and will require more quotes to be sought rather than a tender process. This option may be more attractive for grant funds.

c. Maintenance Updates – to note, the completion of the new fence between the depot and neighbouring property

#### **PCS68.25 HAZARD & INCIDENT REPORT**

a. Broken Fence – a broken fence between Lower Sea Lane and the gravel car park has been reported to Dorset Council.

#### **PCS69.25 ENVIRONMENT WORKING GROUP ITEMS**

a. Planting in the cemetery – a draft planting plan and further details including types of bird boxes were to be finalised.

b. Community Garden - an outline design for the garden had been drafted. The Council's Facilities Team was to be asked to do some exploratory digging of the bowling green to ascertain the nature of the underlying ground

#### **PCS70.25 DISCUSSION ITEMS / TO BE NOTED**

a. Playing Field

(i) Fence netting – The committee felt that temporary netting would be a waste of money, and it was proposed to Finance and General Purposes committee that the chain link fence beside the bowling green be removed.

(ii) Football Club – an email received from the Football Club that due to an ongoing shortage of players available for matches the club have sadly withdrawn from the Perry Street League for the remainder of the season. They hope to rejoin the league next season.

(iii) Youth Football club request to use the main pitch – A request from the Youth Football Club to use the main pitch for home matches for the remainder of the season. The Charmouth Football Club agreed with the request

b. Beavers Fireworks – to note, following a request from the Scout Group, the clerk agreed to the Beavers holding a small firework display on Monday 10<sup>th</sup> November at the playing field.

c. Events Shed – Cllr Mike Smith left the room. The Charmouth Events Committee emailed asking the committee to consider the construction of a new shed at the Playing Field to be used by the committee to host events. Part of their request included four quotes. The Playing Field committee agreed the lowest quote in principle but requested further information on whether the shed needed a concrete base, the position in the playing field and a contribution from the Events committee.

#### **PCS71.25 CORRESPONDENCE**

There was no correspondence

The meeting closed at 7.28pm

**PROPOSALS TO F & GP**

**PCS67.25a(i)** Speed Indicator Device

**PCS70.25a(i)** To remove chain link fence – when quotes are available

**PROPOSALS TO FULL COUNCIL**

**PCS67.25 (i)** Survey for 20mph

Signed .....

Date .....

DRAFT