

Charmouth Parish Council

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CHARMOUTH PARISH COUNCIL MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING HELD AT 18:30 ON TUESDAY 27th February 2018 AT THE ELMS

In attendance: Cllrs Martin Sayers (Chairman); Judy Fellingham; Graham Bender and the Deputy Clerk, Melissa Kirkby.

PCS 8.1 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

No members of the public were in attendance.

PCS 8.2 APOLOGIES FOR ABSENCE

David Clifford, away.

RESOLVED to accept the apologies and reasons given.

PCS 8.3 DISPENSATIONS

None were received.

PCS 8.4 DISCLOSURE OF INTERESTS

There were no disclosures.

PCS 8.5 MINUTES

RESOLVED that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 9th January 2018 and circulated to members were agreed and signed by the Chairman.

PCS 8.6 PROGRESS REPORTS

- a. Dog bin installation – Installation of the bins at the St Andrews Community Hall and also the junction of Bridge Road /The Street has been ordered from DCC. Date of installation to be advised.
- b. Devonedge development fencing – The Deputy Clerk informed the members that the railings had been installed and circulated a photo. This item is now closed.

- c. Non-essential Highway Maintenance – The Deputy Clerk reported that she had contacted WDDC about this item and was waiting for a reply from Councillors with regard to proposed meeting dates.
- d. Repairs to Lych Gate – The Deputy Clerk reported that the contractors have been to the cemetery to take measurements and joinery work has commenced off site.
- e. Footpaths – The Deputy Clerk has emailed Russell Goff about these three items and is still waiting for a reply. She will email again if no response is received by the 9th March 2018.
 - i) Local Paths funding –
 - ii) Footpath gate damage –
 - iii) Footpath 12 –

Cllr Fellingham raised that new fencing had appeared on Footpath 14 near Higher Sea Lane. The Deputy Clerk will investigate and report back to the Councillors. Cllr Sayers asked the Deputy Clerk to find out when the re-routed South West Coast Path would be open.
- f. Playing field wall – A response has been received from the property rental company advising that they have asked the owners to contact us. The Deputy Clerk has now sent a letter to the owners, via the property rental company, asking them to contact the Council about repairing the wall. **ACTION – Clerk**
- g. Access to Playing Field – Cllr Sayers had tried on numerous occasions to contact the neighbouring land owner with no success. He will keep trying to make contract.
- h. Bus Stop markings – The Clerk has contacted DCC Highways Department and has requested that the bus stop markings are repainted in front of the bus shelter on the south side of The Street in front of The Elms. Waiting for a reply.
- i. Scout Hut Lighting – The Facilities Manager met with the electrician who advised that lower level bollard lighting would be the best option as this would not shine into neighbouring properties. We are still waiting for an idea of costs from him.

PCS 8.7 DISCUSSION ITEMS

- a. Remembrance Sunday 2018 – M Whatmore has suggested that a drummer would be a nice idea for the Remembrance Parade. Members were in agreement. Cllr Sayers will contact him.
- b. Draft Cemetery Memorials Policy – Agreed to propose to full Council for approval.
- c. Risk Assessments for Playing Field and Cemetery – Agreed to propose to full Council for approval of amended Risk Assessments.
- d. Dorset Waste Partnership – Duty of Care Waste Transfer Note

PCS 8.8 CORRESPONDENCE AND COMMUNICATIONS

- a. Nordic Walking - It was agreed that the trial could take place at the Playing Field.
- b. Boot Camp - A request had been received from L Watkinson to hold boot camp style exercise classes at the Playing Field. It was agreed that the far field could be used for exercise classes, but that permission can be withdrawn at any time. Any classes held would not have exclusive use.

PCS8.9 IN COMMITTEE

RESOLVED that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business in view of the likely disclosure of confidential matters about information relating to an individual, and information relating to the financial or business affairs of any particular person, within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

- a. Playing Field rents for 2018/19 -

It was agreed to increase rents in line with inflation.

- b. Playground Equipment –

Cllr Sayers is still negotiating with various companies on prices for playground equipment.

Meeting closed at 7.25pm

Signed

Dated.....

Proposals to Finance Committee

- 1. Increase rents.

Proposals to Full Council

- 1. to accept the Draft Memorial Policy.
- 2. to accept the amended Playing Field Risk Assessment.