

# Charmouth Parish Council

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## MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING HELD AT 5:30PM ON TUESDAY 16 December 2025

In attendance: Cllrs, Katie Moore, Mike Smith, Martin Sayers, Melanie Harvey, Jane Bremner and the Administrator, Katherine Besant

### **PCS01.26 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS**

There were no public questions, comments or representations

### **PCS02.26 APOLOGIES FOR ABSENCE**

### **PCS03.26 DISPENSATIONS**

A written request for dispensation was received from Cllr Mike Smith concerning The Pavilion. Permission was granted for this in the future

### **PCS04.26 DECLARATIONS OF INTEREST**

Cllr Mike Smith declared an interest in PCS Events Shed PCS07.26c

### **PCS05.26 MINUTES**

It was

**RESOLVED that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 16 December 2025 be agreed as a correct record and signed.**

### **PCS06.26 MATTERS ARISING FROM MINUTES**

There were no matters arising from the minutes

### **PCS07.26 PROGRESS REPORTS**

#### **a. Roads**

(i) Speed Survey – The survey forms have been delivered to all households in the village. There has been a good response. The closing date is 24<sup>th</sup> March. It was suggested that the surveys, carried out by Dorset Council, showing the traffic count for areas in the village be put on our website

(ii) Speed Indicator Device – The administrator emailed Dorset Council to clarify a few questions. It was decided to wait until after the survey and look at this again in April.  
Ongoing

b. Pavilion Refurbishment – the committee had received further quotes from a builder and electrician. The committee agreed to clarify some of the quotes and take the proposal to the Finance committee

c. Events Shed – The Full Council agreed to fund the Events shed with a donation from the Events committee. An application has been submitted to Dorset Council to see if planning is needed

**PCS08.26 HAZARD & INCIDENT REPORT**

a. Emergency works on pine tree at the Cemetery – the tree surgeon removed the pine tree upper crown and reduced the stem to make it safe after the recent storms. This was approved by delegated authority

**PCS09.26 ENVIRONMENT WORKING GROUP ITEMS**

a. Cemetery plan/planting and Orchard planting – the committee agreed to the Cemetery and orchard planting and the trees to be ordered. The box hedging will be cut back to see if it survives.

**PCS10.26 DISCUSSION ITEMS / TO BE NOTED**

There were no discussion items

**PCS11.26 CORRESPONDENCE**

There was no correspondence

The meeting closed at 6.09pm

**Proposal to F&GP Cttee**

PCS07.26 b. Pavilion Refurbishment Quotes

Signed .....

Date .....