

**CHARMOUTH PARISH COUNCIL
MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING
HELD AT 18:30 ON TUESDAY 4th JULY 2017 AT THE ELMS**

In attendance: Martin Sayers, David Clifford, Graham Bender, Judy Fellingham, Jean and Ron Dampier

PCS2.1 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

No members of the public were present.

PCS2.2 APOLOGIES FOR ABSENCE

Chris Shirley-Smith, previous engagement.

PCS2.3 DISCLOSURE OF INTERESTS

There were no disclosures.

PCS2.4 PREVIOUS MINUTES

The minutes of the meeting of 6th June 2017 were agreed and signed.

PCS2.5 PROGRESS REPORTS

- a. Dog Bin Installation – Cllr Bender reported that DCC had quoted £485 for the installation of each of the proposed new bin provisions at Lower Sea Lane and Wesley Close. Cllr Bender had emailed the new Highways official at DCC but received no reply to date.

Action (ongoing): Cllr Bender to confirm the figure with DCC

- b. Devonedge Development Fencing – The Parish Clerk had advised the builder of the amount of the original quotation (£1300, approved by the Finance Committee last month) and requested his invoice. Arrangements for installation of the railings from the builder were now awaited in co-ordination with the Facilities Manager.
- c. Running Track – Cllr Bender and Cllr Clifford agreed to delaying definition of the requirements for installation around the football pitch until 2018.
- d. Footpaths – See PCS2.7 a below.
- e. Pavilion Shower Refurbishment – Cllr Sayers reported that the bid for funding from the FA had been submitted and the response (theoretically within 9 weeks) was awaited.
- f. Traffic calming – Another complaint had been received from the top end of The Street and the resident had arranged for monitoring by the PCSO. This confirmed what we already knew that traffic did broadly conform to the speed limit. Feedback regarding village opinions on traffic speed is awaited from the Neighbourhood Plan survey. In the event that this shows widespread concern the committee agreed that a small vehicle-activated flashing sign on the corner of Higher Sea Lane would offer some benefit albeit only in the easterly direction.

Action (ongoing): Cllr Fellingham to liaise with NP team.

- g. Non-essential Highway Maintenance - It had not been possible to progress this issue due to time constraints.

Action (ongoing): Cllr Clifford to review options proposed by DCC for future discussion.

- h. Lower Sea Lane car park – Cllr Oatway had sought the assistance of Cllr Turner who had provided a suitable contact from WDDC. Figures from the rebate scheme had also been requested from Charmouth Traders.

Action (ongoing): Cllr Oatway to try to obtain current revenue and maintenance costs.

PCS2.6 DISCUSSION ITEMS

- a. Repairs to Lych Gate – No information was available to the meeting.

Action: Cllr Sayers to liaise with the Facilities Manager.

- b. Access gates onto the playing field – The Facilities Manager had identified two gates in the fences below the Scout Hut which appeared to have been installed without permission by owners. The Committee were not aware of these and agreed that the situation was unacceptable and should be remedied as soon as possible.

Action: Parish Clerk to confirm that no permission had been given in the past and, if this is the case, to write to the owners of the properties requiring them to reinstate the fences.

- c. Zurich Insurance – The contents of the Schedule Inspection Summary were noted.

PCS2.7 CORRESPONDENCE AND COMMUNICATIONS

- a. Local paths funding opportunity - DCC has called for “community project ideas” to utilise funding which was available from them for footpath improvements. The Footpath Wardens had identified Footpaths 16 and 23 within the Parish and a gate in Catherstone Lewesdon Parish, all of which required attention.

Action: Footpath Wardens to respond to DCC initiative

- b. Party in the Park - The Committee approved a request from Cllr Clifford to use the playing fields and pavilion for the event which would have food, bar, live music and fireworks. It would be held on 27th August from 17.30 to 22.00 and comprehensive insurance and risk assessments were in place.

PCS2.8 PROPOSALS

There were no proposals this month.

Signed

Dated