

Charmouth Parish Council

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CHARMOUTH PARISH COUNCIL MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING HELD AT 18:30 ON TUESDAY 26th JUNE 2018 AT THE ELMS

In attendance: Cllrs David Clifford (Vice Chairman); Judy Fellingham; Graham Bender and the Deputy Clerk, Melissa Kirkby/Clerk, Lisa Tuck.

PCS10.1 PROCEDURES

- (a) Martin Sayers was nominated as Chair and following no other nominations, it was **RESOLVED** that Martin Sayers remain as Chair of this Committee for the coming year.
- (b) David Clifford was nominated as Vice Chair and following no other nominations, it was **RESOLVED** that David Clifford remain as Vice Chair of this Committee for the coming year.

PCS10.2 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

No members of the public were present.

PCS10.3 APOLOGIES FOR ABSENCE

Martin Sayers (holiday), Peter Noel (unwell)

RESOLVED to accept the apologies and reasons given.

PCS10.4 DISPENSATIONS

None were received.

PCS10.5 DISCLOSURE OF INTERESTS

There were no disclosures.

PCS10.6 MINUTES

RESOLVED that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 24th April 2018 and circulated to members were agreed and signed by the Chair.

PCS10.7 PROGRESS REPORTS

- a. Footpaths –
- i) Local Paths funding – Deputy Clerk has sent another chasing email. Response awaited.
 - ii) Footpath gate damage – A response has now been received from Russell Goff of DCC confirming that the gate on Footpath 4 would be picked up as a priority.
 - iii) Footpath 12 – Russell Goff of DCC has confirmed that this is still ongoing but they are waiting as to whether there is a stopping up order completed with the planning authority in which the section

of footpath may be built on. The decision would be taken by WDDC and not DCC.

- b. Dog bin installation – the bins at the St Andrews Community Hall and also the junction of Bridge Road /The Street have now been installed.
- c. Non-essential Highway Maintenance – Following a meeting with DCC, they are to agree to an informal arrangements for the Parish Council to undertake some works normally undertaken by DCC in an effort to ensure the village is kept tidy, eg, cutting of grass verges, weed killing and the clearing of gullies. The Parish Council’s assistance would not necessarily be limited to these tasks but if there were aspects requiring more specialist knowledge, DCC (Alaric Little) would be happy to act as a liaison point and provide such supervision as might be necessary. Confirmation of this informal agreement is awaited.
- d. Playing field wall – The Deputy Clerk has sent letters to the owners of both properties where the wall is cracking, asking them to make repairs to the wall. As no response has been received to date, it was agreed by the Committee that the land registry should be contacted to obtain the owner’s residing address of the initial property, rather than go through the letting agent. It was noted that there would be a small charge for this service.
- e. Bus Stop markings – As the movement of the bus stop on the south side of the Street outside the Elms would not only incur a cost of £1010 plus VAT, it would mean that there would be a stretch of road to the east of the bus stop with no double yellow lines. Therefore, it was agreed that at the present time, this is not practical or beneficial to the community and therefore should not be pursued further. It can be looked at again at such time as a full review of Traffic Regulation Orders is undertaken.
- f. Remembrance Sunday 2018 – Beaminster Flowers had once again quoted to undertake the flower arrangements for the Church at a cost of £270 plus VAT (the same as last year, with the labour being given free of charge). It was **RESOLVED** by the Committee that this quote be accepted from the current Remembrance Day budget of £300.
The road closure has been confirmed and the letter to those residents/businesses affected would be delivered by David Clifford and Judy Fellingham. (Gerry Bearpark would update the Committee when he arrives).
- g. Charmouth bypass wild flowers – The Deputy Clerk updated the Committee on the current position. John Calder had obtained a meeting with an officer of Highways England and progress had been made. The Council is now trying to get a meeting with Highways England to obtain details of what has been officially agreed with regard to cutting and in addition obtain permission for a species survey.
- h. Revisit Section 106 application – The Clerk explained that WDDC had confirmed that the money available is from the old Section 106 pot and not CIL at the moment and therefore the criteria is slightly different. This discounts projects which are “like for like” replacement or maintenance. The Groups whose projects fall within this category would be contacted to see if they can re-package the project so that they fall within the criteria.

- i. Playground equipment – it was reported that the lead time for installation would be 12 weeks.

Gerry Bearpark joined the meeting at this point and confirmed that he is going through the Remembrance Day plan although he will not be in Charmouth on the day. Mike Whatmore has, however, agreed to take the parade.

PCS10.8 DISCUSSION ITEMS

- a. Playground Insurance Schedule Inspection Summary – This had been circulated to the Committee by email and no action is required at the present time.
- b. “Fayre” shed – following an attempted break in, essential repairs had been undertaken by Council staff. However, photos had been taken by the Facilities Manager show that the shed is in a very bad state. The Events Committee are to be asked to consider how they wish this to be progressed and if costings can be obtained for an upgraded storage facility this could perhaps be included as a Section 106 bid.
- c. Dog Bin at Double Common – Kay Solomon has asked for this to be revisited as complaints had been received about its proximity to the seat on the opposite side and the resultant smell. Gerry Bearpark suggested the triangle of grass at the top of the Coastguard Path but it was confirmed that this is privately owned and also quite near the other dog bin at the other end of Coastguard path. It was felt that no where would be ideal and this had been given a lot of thought when it was agreed. The Facilities Manager would be asked to make sure the bin is emptied on a daily basis.
- d. Child Protection Policy – The existing policy had been circulated and it was **RESOLVED** that this be accepted without amendment.

PCS10.9 CORRESPONDENCE AND COMMUNICATIONS

- a. Cemetery path – following two emails from parishioners, it was supported by the Committee in principle that a path be provided in the new part of the cemetery to enable easier access to the grave rows. A budgetary price is to be obtained and initially this will be included as part of the Section 106 bid. If this is not successful the Committee would consider the issue again.

PCS10.10 IN COMMITTEE

- a. The Facilities Manager had inherited a list which included replacement of the pavilion taps. In his view these do not need replacement and therefore it was agreed by the Committee that this should not be pursued at the present time.

Meeting closed at 7.25pm

No proposals.