

# Charmouth Parish Council

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## CHARMOUTH PARISH COUNCIL MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING HELD AT 18:30 ON TUESDAY 25<sup>th</sup> JUNE 2019 AT THE ELMS

In attendance: Cllrs Martin Sayers (Chairman); Peter Noel, Maralyn Hinxman and the Deputy Clerk, Melissa Kirkby

### PCS10.19 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

There were two members of the public present. Mr and Mrs Murphy spoke about the parking restrictions at the bottom of St Andrews Drive. There are double yellow lines on the road but the sign says no parking from 15<sup>th</sup> May to 30 September from 9am to 7pm. The rest of the time people can park there. It makes it very difficult for them to access their property. Also, coaches using the car park struggle to get around. They had contacted Dorset Cllr Daryl Turner who had advised them to contact the Parish Council.

### PCS11.19 APOLOGIES FOR ABSENCE

Cllr Judy Fellingham, previous engagement.

### PCS12.19 DISPENSATIONS

None were received.

### PCS13.19 DECLARATIONS OF INTERESTS

There were no disclosures.

### PCS14.19 ELECTION OF A VICE CHAIR

**RESOLVED** that Maralyn Hinxman be Vice Chairman.

### PCS15.19 MINUTES

**RESOLVED** that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 26<sup>th</sup> February 2019 and circulated to members were agreed and signed by the Chair.

## **PCS16.19 PROGRESS REPORTS**

### **a. Footpaths**

#### **i) Footpath gates replacement -**

A report from the Footpath Warden, Mr Ron Dampier, had been circulated to the members. He had met with the land owner about the installation of replacement gates on footpaths around the village. The landowner was willing to accept the replacement gates already installed on Footpaths W9/16 and W9/1 with some minor modification. However, he could not accept this design of gates on Footpaths W9/3 and W9/23. Mr Dampier recommended that repairing the existing wooden gates rather than replacing them would be the best option. The Deputy Clerk would contact Dorset County to discuss the way forward.

#### **ii) Footpath 12 -**

Cllr Sayers reported that Dorset Council are progressing with the notice to serve on the properties along Footpath 12.

### **b. Double Yellow Lines - Old Lyme Road & Wesley Close**

Dorset Highways had confirmed that the lines are on the list but they have not made in onto the 2018/2019 list because of the low score.

### **c. New Cemetery Path**

Section 106 money received in advance of March and project to be completed this week.

## **PCS17.19 DISCUSSION ITEMS**

a. Charmouth Bowls Club - It was agreed that the Charmouth Bowls Club agreement would be renewed without any changes.

b. Charmouth Football Club - It was agreed that the Charmouth Football Club agreement would be renewed without any changes.

c. 1<sup>st</sup> Charmouth Scout Group - It was agreed that the 1<sup>st</sup> Charmouth Scout Group agreement would be renewed without any changes.

d. Topper Re-Sale - It was agreed to refer to Finance Committee that the grass topper sale would be advertised for sale at £500.

### **e. Unmanned Aerial Vehicles Policy**

It was agreed that the Unmanned Aerial Vehicles Policy should included all the Parish Council land including the Playing Field. This would be referred to Full Council.

f. Zurich Schedule For Inspection

The Inspection Summary for the Playing Field was noted. It was agreed to ask the Facilities Manager to make good the items referred to - (i) The sections of rotted, loose and missing edging timbers should be repaired/replaced and (ii) Adult Fitness Equipment – the ground under the unit is rough and uneven and should be suitably re-levelled.

g. Committee Terms of Reference

The Standing Orders only list the most basic terms of reference for the standing committees. In the interest of best practice, fuller terms of reference for each committee should be adopted. The Deputy Clerk circulated a document with some preliminary ideas of what could be included in a Terms of Reference document.

**PCS18.19 CORRESPONDENCE AND COMMUNICATIONS**

- a. Request for use of Playing Field by Fit Again for Sunday morning fitness sessions. An ongoing permission was granted for the term of this Council.
- b. Request for use of Playing Field by the Cubs for a camp. The Clerk had given permission and so the item was noted.
- c. An email had been received from the 1<sup>st</sup> Charmouth Scouts thanking the Committee for installing the low-level path lighting.
- d. An email was received from a resident about dog fouling along Lower Sea Lane who had asked for more dog bins. The Committee thought that the current provision was adequate as there were also residents who complained of too many bins. They also complained about speeding along Lower Sea Lane. The issue would be put on the Annual Parish Meeting agenda to see how the village feels about it. Cllr Sayers would send a response.
- e. An email had been received from residents of St Andrews Drive about the parking sign and double yellow lines. They find it very difficult to get in and out of their drive due to the parking conditions in place which did not make any sense. The sign says no parking between May and September but there are double yellow lines so there should be no parking at all. Cllr Sayers and Cllr Hinxman will do a site visit and look into this matter.

Meeting closed at 7.20pm

Signed .....

Dated .....

**Proposals to Full Council**

17.19(c) Change to Unmanned Aerial Vehicles Policy

**Proposal to Finance Committee:**

17.19 (d) Sale of Grass Topper