

# Charmouth Parish Council

Council Office The Elms St Andrew's Drive Charmouth Bridport Dorset DT6 6LN

---

Telephone (01297) 560826 E-Mail [charmouth@dorset-aptc.gov.uk](mailto:charmouth@dorset-aptc.gov.uk)



## CHARMOUTH PARISH COUNCIL MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING HELD AT 18:30 ON TUESDAY 7TH NOVEMBER 2017 AT THE ELMS

In attendance: Cllrs Martin Sayers (Chair), Paul Oatway (ex-officio), Graham Bender, Chris Shirley-Smith and the Deputy Clerk, Melissa Kirkby.

In Cllr Sayers initial absence, Cllr Bender (as Vice Chair) started the meeting.

### PCS 5.1 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

Kevin Pratt and Stephen Pratt attended on behalf of Charmouth Football Club and discussed the refurbishment of the Pavilion. They also asked if the spare room at the pavilion could be made available for the referee. It was agreed by the Committee that this would be acceptable and asked the Deputy Clerk to arrange.

### PCS 5.2 APOLOGIES FOR ABSENCE

None received.

### PCS 5.3 DISPENSATIONS

None were received.

### PCS 5.4 DISCLOSURE OF INTERESTS

There were no disclosures.

### PCS 5.5 MINUTES

This item was dealt with after item PCS5.6a

**RESOLVED** that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 3<sup>rd</sup> October 2017 and circulated to members were agreed and signed by the Chairman.

## PCS 5.6 PROGRESS REPORTS

- a. Dog bin installation – Cllr Bender reported that permission had been given by DCC for five places to install the dog bins - Wesley Close, the junction of Bridge Road/The Street, corner of Catherston Lane, on the green at Kingfishers and Lower Sea Lane by St Andrews Community Hall. Regarding fitting the Council could send a member of staff on training for Chapter 8 which would allow working on the Highways. DCC had quoted £460 to do three bins (i.e. £153 each).

***Martin Sayers joined the meeting.***

***Cllr Shirley-Smith joined the meeting.***

It was proposed that it be recommended to Finance Committee to allow up to £700 to pay for WDDC to install the dog bins, from earmarked reserves. **Action – Deputy Clerk**

- b. Devonedge development fencing - The Clerk reported to the committee that the contribution towards the railings had been paid to G Wellman. The Committee asked that the Clerk find out when the railings are likely to be installed. **Action – Deputy Clerk**
- c. Funding for Pavilion Showers refurbishment –

**RESOLVED** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business in view of the likely disclosure of confidential matters about information relating to an individual, and information relating to the financial or business affairs of any particular person, within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.

It was proposed through the Finance Committee that funds of up to £2500 from EF PF1, be added to the donation from Charmouth Football Club of £500 and the grant from The Football Foundation of £2000, to cover the cost of the showers refurbishment. It was also proposed to accept the middle priced quote of the three received, at a cost of £4000. **Action – Deputy Clerk**

- d. Non-essential Highway Maintenance – Report from Cllr Clifford deferred to next meeting.
- e. Lower Sea Lane Car Park - Possible transfer of operating responsibility – The Clerk has written to WDDC regarding the car park and the public toilets, but is still waiting for a reply.
- f. Repairs to Lych Gate – The Facilities Manager is still waiting for quotes. The Committee would like the Facilities Manager to progress this item as a priority. **Action – Facilities Manager**
- g. Footpaths –
  - i) Local Paths funding – Email to T Hansford DCC from Ron Dampier – still waiting for a reply
  - ii) Footpath gate damage – Email to R Goff DCC from Ron Dampier – still waiting for a reply.

- iii) Highway Sub-Committee: Traffic Speed - Cllr Fellingham reported that she had spoken to the Neighbourhood Plan team about the results that had shown up from the village questionnaire. The data is still being processed, but Cllr Fellingham was able to circulate to the members a written summary from the NP team on the qualitative analysis regarding speed restrictions.

### PCS 5.7 DISCUSSION ITEMS

- a. Budgets – Preliminary discussions re budgets for 2018/19 – Cllr Sayers met with a playground equipment provider and a rough estimate would be in the region of £15,000. Some funds are already earmarked and a donation has been received of £3339.52 following the closure of Charmouth Fayre Ltd. It was agreed to ask the Finance Committee to approve a figure of £7000 to bring the total budget available for playground equipment to £20,000. *Action – Deputy Clerk*

Cllr Clifford raised the issue of lighting on the route to the Scout Hut and whether funds would be available if the Council could get this done. *Action – Deputy Clerk*

- b. Remembrance Day Parade

Cllr Oatway circulated a program of the Remembrance Day activities to the members. The Temporary Road Closure notice had been displayed at both ends of the road to be closed and on all noticeboards.

- c. Cemetery Bridge – Cllr Sayers reported to the meeting that the footbridge in the cemetery had completely rotted. The Facilities Manager and staff had rebuilt this using wood already in the depot, so the cost was only £63 for additional materials.

### PCS 5.8 CORRESPONDENCE AND COMMUNICATIONS

- a. Email received from resident regarding the playing field wall crumbling.

It was noted that the Clerk had sent correspondence to the property owners who are responsible for the wall and was waiting for a reply.

- b. Footballs entering neighbouring premises

Kevin Pratt had told the meeting under the PCS 5.1, that he had been out on the previous Saturday morning and re-fixed the netting as best he could. To fix it properly to it's fullest potential will need some kind high access platform machinery.

- c. Cllr Shirley-Smith gave his resignation from the committee to the Chairman.

Meeting closed 7.30pm

Signed .....

Date.....