

# Charmouth Parish Council

Council Office The Elms St Andrew's Drive Charmouth Bridport Dorset DT6 6LN



Telephone: (01297) 560826 E-Mail: clerk@charmouthparishcouncil.gov.uk

## MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING HELD AT 6:30PM ON TUESDAY 14 OCTOBER 2025

In attendance: Cllrs, Katie Moore, Mike Smith, Martin Sayers, and the Administrator,  
Katherine Besant

### PCS50.25 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

There were no public questions, comments or representations

### PCS51.25 APOLOGIES FOR ABSENCE

Cllrs Jane Bremner, holiday  
Melanie Harvey, illness

### PCS52.25 DISPENSATIONS

A written request for dispensation was received from Cllr Mike Smith concerning The Pavilion. Permission was granted for this in the future

### PCS53.25 DECLARATIONS OF INTEREST

There were no declarations of interest

### PCS54.25 MINUTES

It was

**RESOLVED** that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 19 August 2025 be agreed as a correct record and signed.

### PCS55.25 MATTERS ARISING FROM MINUTES

There were no matters arising from the minutes

### PCS56.25 PROGRESS REPORTS

#### a. Roads

(i) Parking – The clerk has written to Sovereign Network Group the housing association who own houses in Wesley Close asking if tenants could use their designated parking behind the properties. It was suggested to send photographs showing cars parked on the pavement and road opposite the halls restricting the width of the road for emergency vehicles.

(ii) Speed Survey – An email had been received from Joe Allen at Dorset Council. He reported issues with the surveys and is programming repeat surveys this month to replace the missing data.

(iii) Flooding at Newlands Corner – Flooding had been reported to Dorset Council, and two channels have been cut in the bank to free the water

b. Pavilion Refurbishment – A business plan had been received from the Environment Group proposing the redevelopment of the former bowling club green to a community garden alongside the proposed programme of improvements to the Pavilion. The committee approved this be added to the whole project and grants will be investigated.

c. Maintenance Updates – A bollard had been replaced in Lower Sea Lane. A new fence has been installed between the depot and neighbouring garden

#### **PCS57.25 HAZARD & INCIDENT REPORT**

a. Bags of white substance found in the village – The Facilities Manager reported finding bags of possible illegal drugs which were handed in to the Police station at Bridport

#### **PCS58.25 ENVIRONMENT WORKING GROUP ITEMS**

a. Proposal to increase biodiversity of the cemetery – The committee received a report from the Environmental Group with a proposal for increasing the biodiversity and attractiveness of the cemetery. The committee approved in principle and proposed to approve the costings to be considered at the next meeting of the Finance and General Purposes committee

#### **PCS59.25 DISCUSSION ITEMS / TO BE NOTED**

a. Playing Field

(i) Oak Tree – A suggestion from the maintenance team to replace the dead oak tree with a maple tree this was agreed by the committee

(ii) Extend orchard – A suggestion from the maintenance team and Environmental Group to extend the orchard. Agreed in principle which could be incorporated into the community garden project

(iii) Playground inspection – A recent insurance inspection reported no defects

b. Remembrance Day – The flowers have been ordered. Cllr Judith Sheppard will lay the wreath on behalf of Charmouth Parish Council

c. Budgets 2026/2027 – to note. Approved by the committee

#### **PCS49.25 CORRESPONDENCE**

There was no correspondence

The meeting closed at 6.50pm

Signed .....

Date .....