

Charmouth Parish Council

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MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING HELD AT 6:30PM ON TUESDAY 20 OCTOBER 2026

In attendance: Cllrs, Katie Moore, Martin Sayers, Mike Smith, Melanie Harvey and the Office Manager, Katherine Besant

PCS47.26 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

There were no public questions, comments or representations

PCS48.26 APOLOGIES FOR ABSENCE

Cllr Jane Bremner - Holiday

PCS49.26 DISPENSATIONS

Cllr Mike Smith holds an ongoing dispensation relating to the Pavilion refurbishment

PCS50.26 DECLARATIONS OF INTEREST

Cllr Mike Smith declared an interest in PCS56.26a Football Club

PCS51.26 MINUTES

It was

RESOLVED that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 18 August 2026 be agreed as a correct record and signed.

PCS52.26 MATTERS ARISING FROM MINUTES

There were no matters arising from the minutes

PCS53.26 PROGRESS REPORTS

a. Roads

(i) 20mph Application draft – Cllr Martin Sayers submitted the application on 1st September it has been acknowledged and will be considered in due course

b. Events Shed – ongoing, still waiting for the Tree Surgeons to undertake the work

c. Monarchs Way Information Board – the board has been erected beside the fence on Barrs Lane

d. Chain Link Fence and bowling green – ongoing. The works on levelling the area have started and need completing

e. Lyme Regis Youth Football Club – the club are now using the Pavilion on match days. The maintenance team are reseeding the goal areas in the far playing field

PCS54.26 HAZARD & INCIDENT REPORT

There were no Hazard or Incidents to report

PCS55.26 ENVIRONMENT MATTERS

There were no environment matters to report

PCS56.26 DISCUSSION ITEMS / TO BE NOTED

- a. Football club – Cllr Mike Smith left the room. A request from the club to paint some walls red to match the club colours. This was refused by the committee; they agreed the club stickers can still be used on the walls during the season
- b. Budgets 2027/2028 – to note and approved by the committee
- c. Cemetery charges 2027/2028 – the committee agreed to raise the charges by 5%
- d. Legionella Risk Assessment – after a recent inspection the assessor highlighted that the water in the tank needs to be at certain temperature every day. The Office Manager will clarify when the report is received, and this will be discussed further at the next meeting

PCS57.26 CORRESPONDENCE

- a. Safety concerns at the Playing Field – correspondence received from a parishioner concerned that one of the gates does not have a childproof latch. The maintenance team have had a look and will install a new safety latch. The committee also asked if the kissing gate could be straightened
- b. Parking Bay lines – correspondence received from a parishioner about white parking bay lines that had been painted on the road outside their property

The meeting closed at 7.00pm

PROPOSAL TO FINANCE AND GENERAL PURPOSES COMMITTEE

PCS.26c Cemetery charges 2026/2028 to be raised by 5%

Signed

Date