

**CHARMOUTH PARISH COUNCIL**  
**MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING**  
**HELD AT 18:30 ON TUESDAY 5<sup>th</sup> SEPTEMBER 2017 AT THE ELMS**

In attendance: Cllrs Martin Sayers (Chair), Paul Oatway (ex-officio), Graham Bender and the Deputy Clerk Melissa Kirkby.

**PCS 3.1 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS**

There were no public present.

**PCS 3.2 APOLOGIES FOR ABSENCE**

Apologies were received from David Clifford, away.

**PCS 3.3 DISCLOSURE OF INTERESTS**

There were no disclosures.

**PCS 3.4 MINUTES**

**RESOLVED that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 4<sup>th</sup> July 2017 and circulated to members were agreed and signed by the Chairman.**

**PCS 3.5 PROGRESS REPORTS**

- a. Dog bin installation – Cllr Bender waiting for confirmation of installation locations from Dorset County Council.
- b. Devonedge development fencing – Arrangements for installation of railings still awaited.
- c. Funding for Pavilion Shower refurbishment – funding application response received, decision should be within nine weeks.
- d. Non-essential Highway Maintenance – David Clifford to report at next meeting.
- e. Lower Sea Lane Car Park - Possible transfer of operating responsibility – Cllr Oatway to report revenue and maintenance costs at next meeting.
- f. Repairs to Lych Gate – Chapel due for a fire inspection soon, so both areas to be reported on at after 16<sup>th</sup> October 2017.
- g. Footpaths –
  - i) Local Paths funding – Email to T Hansford DCC from Ron Dampier – still waiting for a reply
  - ii) Footpath gate damage – Email to R Goff DCC from Ron Dampier – still waiting for a reply.
- h. Highway Sub-Committee – Traffic Speed - Cllr Fellingham to report her discussions with Neighbourhood Plan team at the next meeting.

### PCS 3.6 DISCUSSION ITEMS

- a. Dog Control Order –
  - i) Possible application  
Agreed that an application for a dog control order at the Playing Field and Cemetery should be referred to full Council for approval.
  - ii) Correspondence regarding gate in boundary fence allowing dogs into Playing Field - Letter sent from Council to resident and a reply received. Item now closed.
- b. Electric Payment Meter -  
Chairman and Clerk to approve purchase and installation of a new electric coin meter for the Pavilion at a cost of approximately £200 from Pavilion Maintenance budget.
- c. Party In the Park -  
Future applicants requesting use of the playing field will to be reminded that adherence to the 'no dog' rule is part of any approval.
- d. Remembrance Day Parade –  
Road closure application submitted, amended and consultation letter sent. Paul Oatway was requested to draft a Remembrance Day program based on last year's model and his offer of acting as Parade Commander should the need arise was accepted. The Clerk to write to the Rev'd Skinner requesting that the Church allow and conduct the service.  
  
The RBL Silent Soldier campaign had been brought to the attention of the Committee who decided not to take it further.
- e. Dying Tree - Cemetery  
**RESOLVED that the dead tree in the Cemetery would be removed subject to confirmation from the Clerk that it is not under any protection orders.**
- f. Budgets –A preliminary discussion about budgets for 2018/19 took place.

### PCS 3.7 CORRESPONDENCE AND COMMUNICATIONS

- a. Tai Chi – Playing Field use noted.
- b. Fence Damage – Joyriding car damage, noted.
- c. Highways incident – Email from Cllr J Fellingham noted.
- d. New Dog Bin – Email from resident noted.

The meeting closed at 7.25pm.

Signed .....

Dated .....